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Staff Senate Meeting Minutes

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## Minutes Staff Senate Meeting, August 8, 2002

University of Arkansas, Fayetteville. Staff Senate

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**Minutes  
Staff Senate Meeting  
Thursday, August 8, 2002**

- I. The Staff Senate Meeting was called to order at 9:30 a.m. by Chair, Jewel Lindsey.

**Members Present:** Tina Bersi, Linda Dizney, Sherrolyn Bean, Amy Bell, Susan Huskey, Lela Donat, Crystal Sprueill, Kelly Anglen, Sophia Estes, Jewel Lindsey, Bruce McNully, David Savage, Rodney Hughes, Joe Terry, Bonnie Powell, Shelley Wilmoth, and Kenley Haley.

**Members Absent:** Susan Bristow, Eric Vaught, Carla Coker, Renee Clay, Susan Yell, Candace Erbe, Lioneld Jordan, Susan Rausch, Christine Parks

- II. A motion was presented, seconded, and approved to adopt the agenda as written. Jewel Lindsey reported David Savage to give communication committee report after Gary Smith's presentation due to another scheduled meeting. Kenley Haley requested that she be allowed to give the new business report on parking and transit before Gary Smith's presentation as it goes along with his report. Jewel Lindsey granted the requests.

- III. A motion was presented, seconded, and approved to adopt the July 11, 2002 minutes as corrected. The following corrections were made: **V. Assignment of Committees**, second sentence in the first paragraph should read **to which they are assigned** not **of which**; last sentence in the first paragraph should read **leaves only two seats available on this committee** not **leaves on two seats available on this committee**; fifth sentence in the second paragraph should read **Bonnie Powell and Susan Rausch volunteered to sit on the Parking & Transit Committee** not **Bonnie Swayze and Susan Rausch volunteered to set on the Parking & Transit Committee**.

- IV. **Parking and Transit Committee, Kenley Haley** – Handed out and read the recommended proposal from the Parking and Transit Committee. Recommended changes to the proposal included adding “non-voting” after ex-officio in the first sentence of the second paragraph and capitalize the word Committee in the third paragraph. A motion was presented, seconded, and approved to change the Parking and Transit Committee from an Ad-hoc Committee to a Standing Committee following this first reading. This proposal will be sent to the By-laws Committee.

- V. **Parking and Transit Update, Gary Smith** – Reported the following:

- 2,000 space parking deck to break ground in the spring of 2003 on the corner of Duncan Avenue and Williams Street.
- Residence Hall construction estimated to start in November 2002 and completion in August 2004 with an estimated loss of 280 parking spaces.
- 370 parking spaces to be constructed in the fall of 2002 to take the place of tennis courts on Cleveland Street.
- There is a delay on the 200 space parking lot project between Pomfret Housing Center and the HPER building. Taking bids on this project beginning next summer.
- Trying to add 4 to 5 reserve spaces for Health Center parking.
- Nothing to report yet on shared designation in Lot 65.
- Yocum Hall and Humphreys Hall need re-roofing. This project will affect the area.
- Will probably break ground on new parking deck sometime in February 2003 and should be open for business in 2004.
- 377 parking area beside Fulbright to start before fall, but this could change.
- Following the loss of faculty/staff (yellow) parking spaces in Lot 29, Parking Operations will look at reassigning spaces in the pit.
- Trying to acquire Scarborough House by this fall, it was being used for overflow housing.
- Residence hall construction November 2002 – August 2004. Estimated permanent loss of 280 spaces.

- Permanent loss of 150 parking spaces at Bev Lewis Center for Women's Athletics.
- Garland Street widening to begin this month and finish up August 2003 which means a permanent loss of 156 parking spaces.

## VI. Reports and Announcements

### a. Standing Committees

1. **Communication Committee, David Savage** – Committee met and discussed several issues. The Communication Committee would like to have the web site moved back to a public server so that any one of the members can update it on a regular basis. Committee discussed finding cheaper ways to produce the newsletter and placing it on the web page. Committee discussed the popcorn booth and Staff Senate booth at the Health & Benefits Fair. The fair is scheduled for November 13, 2002. Committee also discussed having a Power Point presentation at the fair this year.
2. **Legislative Committee, Crystal Spruell** – Reported the committee met on July 17, 2002 and all members were present except for Bonnie Swayze. Committee discussed gaining legislative support for employee sick leave payout at time of retirement or death. Already have support from the Northwest Arkansas Labor Association and the Arkansas State Employee Association. Barbara Taylor stated that this issue was already on the (ARCUPA) Arkansas College and University Personnel Associations list. A study of the cost, estimated from past experience over the last full calendar year, has already been presented to Dr. Pederson. This will have to be funded up front. Dr. Pederson wanted to look at extending this to staff and not faculty. Richard Hudson felt there was legislative support for this. It was recommended that Staff Senate ask for support from the Arkansas Student Government. Committee spoke about the funeral leave resolution and wondered if Dr. Pederson had responded to it yet. Jewel Lindsey reported she emailed him, but he has not responded yet. Crystal announced the Political Animal Club of Northwest Arkansas plan to meet the week of August 19.
3. **Internal Affairs, Lioneld Jordan** – (Absent) Kenley Haley reported the committee's priority is child care. This is a long and tedious project. Barbara Taylor asked if the committee had received the surveys, previous studies, and the proposal from Human Environmental Sciences. Kenley replied the committee wants to take an almost completely different approach than the original proposal. Crystal Spruell suggested the committee contact Mark Power in Agricultural, Food and Life Sciences as he has a lot of knowledge in child care on campus.
4. **Scholarships and Awards, Tina Bersi** – Reported committee has not met yet and there is nothing to report.
5. **Finance Committee, Sherrolyn Bean** – Reported the committee has not met in person yet, but has put together an adopted budget by email. She passed out copies of the financial report and budget to attending senators. The year end balance was \$595.18. Only \$114.96 of the year end balance was rolled over from FY02. The remaining \$480.22 of the \$614.00 Dr. Pederson donated for the picnic has not been returned nor requested by Dr. Pederson. She reported there is a Wal-Mart card available for Staff Senate use now.

6. **Election Committee, Susan Rausch – (Absent)** Committee member reported the committee has not met yet and there is nothing to report. Committee is looking into cheaper ways of doing the election ballots.
7. **Employee of the Quarter, Christine Parks** – Reported the Group Team Award is still on Dr. Pederson's desk. The committee is scheduled to meet on Monday, August 12, 2002 to vote on Employee of the Quarter for the 4<sup>th</sup> quarter.
8. **Safety Committee, Joe Terry** – Reported the committee has not met yet and there is nothing to report.

b. **Ad-hoc Committees**

1. **Parking and Transit, Kenley Haley** – Reported before speaker, Gary Smith, reported parking and transit updates.

**VII. New Business**

- a. **Parking and Transit, Kenley Haley** – Reported the close proximity of the gate in the parking garage to the pedestrians and that if the gate should malfunction, it could become a safety issue. Joe Terry, Safety Committee Chair, to check into it.

**VIII. Other Business**

- a. **Announcements, Barbara Taylor** – Reported the Employee Service Award Banquet is scheduled for October 1, 2002 and notices were sent to departments to identify participants. The Health & Benefits Fair is scheduled for November 13, 2002 in the Arkansas Union Ballroom. We discussed the pay for unused sick leave earlier. Another concept proposed is paid time off taking the place of both sick leave and annual leave. This could mean a reduction in total leave days, but would allow employees more flexibility in usage. Catastrophic Leave eligibility has changed. An employee must have 80 hours accumulated leave available at the onset of the leave. This should give some incentive to save leave time. Holidays will remain the same. Recommend the NOARK salary survey information be given to Jeff Veilie.
- b. **Announcement, Jewel Lindsey** – Reported the Staff Senate Retreat takes the place of the next regularly scheduled Staff Senate Meeting on September 12, 2002. It is an all day session and will be held in the Southwestern Bell room of the GENISIS Building. Staff Senators should plan on gathering around 8:00 a.m., the meeting is scheduled to begin at 8:30 a.m. and the first speaker is scheduled at 8:45 a.m. Lunch will be provided. Tina Bersi will send the agenda out just as soon as speaker confirmations are received.

**IX. Adjournment** – A motion was presented, seconded, and approved to adjourn the meeting. Meeting adjourned at 11:05.

**Respectfully Submitted by  
Barbara Yule**