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Staff Senate Meeting Minutes

Staff Senate

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Minutes Staff Senate Meeting, July 10, 2003

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**Minutes
Staff Senate Meeting
Thursday, July 10, 2003**

I. The Staff Senate Meeting was called to order at 8:20 a.m. by Chair, Kenley Haley.

Members Present: Kelly Anglen, Vicky Hartwell, Shelley Wilmoth, Bruce McNully, Rodney Hughes, Tommi Featherston, Patricia Edwards, Janet Bowlin, Bonnie Powell, Bonnie Swayze, Susan Huskey, Susan Yell, Carla Coker, Lioneld Jordan, Renee Clay, Heather Sprandel, Barbara Taylor, Carrie Whitmer, Christine Parks, Jewel Lindsey, Eric Vaught, Susan Rausch, Joe Terry, Candy Erbe, Kenley Haley

Members Absent: Amy Bell, David Savage, Robyn Moore, Barbara Yule,

II. A motion was presented, seconded, and approved to adopt the agenda.

III. A motion was presented, seconded, and approved to adopt the July 10, 2003 minutes as written.

IV. **Mr. Richard Hudson, Vice Chancellor for Government Relations** – gave a presentation about the upcoming legislative issues involving the State of Arkansas as well as the University of Arkansas.

V. **Dr. Don Bobbitt, Dean, Fulbright College of Arts & Sciences** – discussed the University Museum issue and answered questions related to the University Museum issue.

VI. **Mr. Gary Smith, Director, Parking and Transit** – discussed parking and transit issues, and answered questions related to parking and transit.

VII. **Mr. Larry Slamons, Director, U of A Police** – discussed policies and procedures relating to the University Police Department and general campus safety.

VIII. Committee Reports

a. Standing Committees

1. **Internal Affairs Committee, Lioneld Jordan** – Lioneld Jordan handed out a copy of his committee report. They are studying the following issues: Inclement Weather policy procedural application at the Physical Plant, and Physical Plant Service Zones and their potential effects on personnel inclusive of janitorial services and shift changes.
2. **Legislative Committee, Bonnie Swayze** – reported that communication needs to be improved between the Staff Senate and the legislatures. All attempts would be made to accomplish improved communications.
3. **Scholarships and Awards, Candy Erbe** – stated that there would be a reception 30 minutes prior to the next Staff Senate meeting on September 11 in order to recognize the most recent staff to receive college degrees. Candy went on to state that these people would then be recognized at the annual employee awards banquet in October as well.
4. **Communications, Susan Huskey** – Committee did meet this past month. There will be changes to the website to bring it up to date and easier to navigate.

5. **Finance, Amy Bell** – The Staff Senate Budget Summary was handed out. We were able to carry over remaining funds from last fiscal year. This will be the only year that can happen.
6. **Elections – Jewel Lindsey** – Committee did not meet.
7. **Safety, Joe Terry** – Committee did not meet
8. **Parking and Transit, Bonnie Powell** – Committee did not meet.
9. **Employee of the Quarter, Christine Parks** – Christine stated that the Employee Service Awards Banquet will be held on Monday, October 6, 2003 in the Arkansas Union Ballroom from 6:00-8:00 p.m.

b. **Ad Hoc Committees**

1. **By-Laws, Candy Erbe** – Candy passed out the proposed bylaws changes and asked everyone to take and review in order to vote on them during the next meeting.
2. **Fringe Benefits, Bonnie Swayze** – nothing official to report from the campus committee, however, there may be some changes soon.
3. **Picnic Committee, Kelly Anglen** – Committee did not meet.

IX. Strategy session and goal setting for 2003-2004 – During the strategy and goal setting period, we broke out into small groups and developed short range, medium range, and long range goals for the Staff Senate. Each group shared their list and the list will be compiled and distributed at the September meeting.

XII. Adjournment - A motion was presented, seconded, and approved to adjourn the meeting. Meeting adjourned at 4:14.

Respectfully submitted by Kelly Anglen