

2004-11-11

## Minutes Staff Senate Meeting, November 11, 2004

University of Arkansas, Fayetteville. Staff Senate

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MINUTES  
STAFF SENATE MEETING  
THURSDAY, NOVEMBER 11, 2004, 9:30 a.m.  
OLD MAIN 523

- I. The Staff Senate Meeting was called to order at 9:30 a.m. by Chair, Kenley Haley.
- Members Present:** Donald Blagg, Janet Bowlin, Renee Clay, Tammie Edrington, Patricia Edwards, Candy Erbe, Scott Fendley, Nancy Fondren, Carla Gray, Kenley Haley, Vicky Hartwell, Carrie Jackson, Jewel Lindsey, Bruce McNully, Barbara Taylor, Joe Terry, Eric Vaught and Shelley Wilmoth.

**Members Absent:** David Edwards, Tommi Featherston, Eric Linson, Mary Beth Lohr, Robert Moler, Jonathan Nelson, Bonnie Swayze and Susan Yell.

- II. Kenley Haley announced due to several conflicting schedules the agenda will not be followed as presented.
- III. A motion was presented, seconded, and approved to adopt the October 14, 2004 minutes as presented.
- IV. Employee of the Quarter Recognition – Kenley Haley presented the awards to the following employees for the 1<sup>st</sup> quarter:

**Category I - Professional/Non-faculty:** Ken Muessig, Applications Programmer I, Computing Services

**Category II - Secretarial/Clerical:** Susan Williams, Administrative Office Supervisor, Legal Clinic

**Category III - Technical/Paraprofessional:** Jo Ella Alderson, Accounting Tech II, Health Center

**Category IV - Skilled Crafts/Service Maintenance:** Rick Haley, Journeyman Welder, Facilities Management.

V. Guests

- A. Molly Longstreth, Director of Survey Research Center announced the launch of another Transit and Parking Survey. This survey will be conducted solely via the web. The results of the survey are to be provided to a consulting firm.

Question and Discussion: Bruce McNully indicated that staff members without regular access to computers are excluded from information targeted to on-line users only; the possibility that these staff members will be excluded from participation in the survey is an issue that needs to be

addressed. Donnie Blagg suggested the coordination of increasing the availability of the General Access Computer Lab to these staff members.

- B. Richard Ray, Benefits Director presented an overview and summary of the recent insurance changes reflected in the packet sent to each employee the week prior. Announced the participation of UA in the Store Value Card pilot plan for use with the CONEXSIS Flexible Spending Plan and encouraged everyone to attend the Employee's Health and Benefits Fair to be held November 17, 2004.
- C. Larry Slamons, Director University Police was present to answer questions and concerns in the areas of parking and safety on campus.

Questions and Discussion: The safety of the cross walks at Maple and Stadium, the crosswalk spanning Garland in front of the Northwest Quad and the "no turn on red" sign at the Maple and Garland crosswalk were discussed. The bad visibility due to hedges and other foliage in the Hotz Hall Parking Lot raised more safety issues. It was decided the senate should follow-up the Hotz Hall Parking Lot safety issue by having the bushes removed.

## VI. Standing Committees

- A. Internal Affairs—Renee Clay reported a meeting with Dr. Pederson, Kenley Haley, and Bonnie Swayze to discuss the day care center proposal. The outlook appears good for the proposal and a timeline for completion of an operational daycare center was set for December 2005. Other items discussed included the Career Service Award Increases and the Sick Leave Buyout.
- B. Legislative- Bruce McNully reported the committee had not met since the election but plan to follow-up with election winners on the following issues: Sick Leave Buyout, Career Service Awards and Higher Education Funding.
- C. Communications- Janet Bowlin handed out a signup sheet for participation at the Health and Benefits Fair and presented the updated Staff Senate brochure. Janet suggested that someone be designated at Facilities Management to act as a liaison to staff members without regular on-line access ensuring that these staff members have equal access to information.
- D. Finance- Vicky Hartwell provided a copy of the Staff Senate financial report to each of the senators present.
- E. Scholarships & Awards- A copy of the Team Award Nominations Form was made available to the senators.

- F. Elections— Newly elected senators where reminded that they are required to serve on the committee. The election committee meets after the first of the year.
  
- G. Parking and Transit—Donnie Blagg reported that he had attended two meetings concerning parking and traffic and indicated that the campus is considering merging on and off student parking into one designation and that Parking and Transit is considering replacing the hang tag type permit for a repositionable window decal type permit. He also encouraged everyone to attend the Parking and Transportation Plan for Campus Community forum scheduled in December.

VII. Other Business

- A. Announcements- Barbara Taylor discussed the leave options for December Holidays for exempt and non-exempt staff members. Jamie Bentley will be sending information to leave representatives about the Catastrophic Leave Drive.

VIII. Adjournment—a motion was presented, seconded and approved to adjourn the meeting at 10:50 a.m.

Respectfully Submitted by  
Sherrie F. Robins, Recording Secretary