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Minutes Staff Senate Meeting, March 10, 2005

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**MINUTES
STAFF SENATE MEETING
THURSDAY, MARCH 10, 2005 at 9:30 a.m.
OLD MAIN 523**

- I. The Staff Senate Meeting was called to order at 9:30 a.m. by Chair, Kenley Haley.

Members Present: Donnie Blagg, Renee Clay, Patricia Edwards, Candy Erbe, Tommi Featherston, Scott Fendley, Nancy Fondren, Gerald Golden, Carla Gray, Kenley Haley, Vicky Hartwell, Carrie Jackson, Eric Linson, Bruce McNully, Jonathan Nelson, Gary Smith, Bonnie Swayze, Barbara Taylor, Joe Terry, Eric Vaught, Shelley Wilmoth and Susan Yell.

Members Absent: Janet Bowlin, David Edwards and Mary Beth Lohr.

- II. A motion was presented, seconded, and approved to adopt the agenda as changed.
- A. Change to agenda: Beth Arbuthnot and Becky Shoemaker of Human Resources will discuss bi-monthly payday following the recognition of recent graduates.

- III. A motion was presented, seconded, and approved to adopt the February 10, 2005 minutes as presented.

Recognition of Graduates- Candy Erbe recognized the following graduates: Erin Andersen, Jason Campbell, Vera Ekechukwu, Valerie Hunt, John Kelly, Becky Lockhart, Claudia Mobley, Chien Nguyen, Robin Ogden, Stephanie Qualls, Angela Risch, Cora Robson, Mandel Samuels, George Tabler and Melony Wilson.

- IV. Bi-monthly Payday- Beth Arbuthnot and Becky Shoemaker consulted with the BASIS team, Cash Management and the Finance Group on a bi-monthly pay schedule instead of the current monthly schedule. Some factors to consider in this decision are:
- A. Automatic draft date changes
 - B. W4 Changes
 - C. Insurance Premiums changes
 - D. Two payroll deadlines
 - E. Additional costs per month for checks, bank costs, machine, personnel time etc....

Discussion: Bonnie Swayze did an informal poll of her co-workers and found most preferred to keep the monthly pay schedule indicating that they would rather earn the interest on their wages instead of the UA. Joe Terry questioned the relevance of increasing administrative cost vs. salary increases.

A motion was made, seconded and approved to leave the proposal in committee and table it indefinitely.

V. Standing Committees:

- A. Legislative- Bruce McNully reported the committee has not met. Tentative dates for Legislative Day is March 30 or 31. The final date will be determine via Email.
- B. Internal Affairs- Renee Clay reported the progress for the daycare proposal was “not pretty.” A meeting with Mike Johnson, David Martinson and others in mid February presented a cost estimate for renovation significantly higher than the estimate generated by the Staff Senate. The Senate discussed pursuing another location and or getting an independent contractor to provide another estimate on the Razorback Road facility.
- C. Scholarship & Awards- Candy Erbe informed the Senate nominations for the Community Service Award will be due March 31st.
- D. Communications- Donnie Blagg reported on the website update reflecting the recent recipients of Staff Senate awards.
- E. Finance – Vicky Hartwell presented the Finance Report to the Senate.
- F. Elections - Susan Yell handed out a 2005 Staff Senate Elections - Employees by Administrative Division handout to the Senate.
- G. Safety- Joe Terry reported the committee had not met. Renee Clay suggested light for the new parking deck was needed. This will be brought to the attention of Facilities Management.
- H. Parking and Transit- Donnie Blagg reported the committee had not met. TPT committee passed out FY06 proposal to increase parking fees.
- I. Employee of the Quarter- Susan Yell reported nominations for the 3rd quarter will be due on April 15th.

VI. Ad Hoc Committees

- A. Fringe Benefits- Bonnie Swayze reported the campus and the system committees have not met. Bonnie informed the Senate on the progress of the “any willing provider” law that is currently under consideration.

- B. By-Laws—Candy Erbe reported the committee has not met.
- C. Picnic- Eric Vaught reported the following have been provided: ham, hotdogs, chicken, beans, coleslaw, potato salad, chips and salsa, ice cream and Little Debbie's. Eric handed out a "request for donations" letter to the Senate. The Administration and local media have been contacted.

VII. Old Business

- A. QualChoice- Carla Gray reported she had not received a response from QualChoice and she strongly recommends a third party audit. Dr. Taylor indicated she would follow up with Richard Ray.

VIII. New Business

- A. Kenley Haley turned over the remainder of the meeting to Vice Chair Bruce McNully.
- B. Ad-Hoc Committee—Renee Clay presented an update on the Haley Scholarship. With the assistance of UDEV a letter to solicit seed money has been written and will go out today or tomorrow. Contact Renee Clay or Susan Yell to direct letters for seed money to specific departments.

IX. Other Business

- A. Announcements- Barbara Taylor reported that Benefit Summaries should have been received recently by UA employees.
- B. Gary Smith- Transit and Parking updated the Senate on current street and lot closings and progress of the parking deck.

- X. Adjournment—a motion was presented, seconded and approved to adjourn the meeting at 11:20 AM.

Respectfully Submitted by
Sherrie F. Robins, Recording Secretary