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Staff Senate Meeting Minutes

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## Minutes Staff Senate Meeting, May 12, 2005

University of Arkansas, Fayetteville. Staff Senate

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**MINUTES  
STAFF SENATE MEETING  
THURSDAY, MAY 12 2005 @ 9:30a.m.  
OLD MAIN 523**

- I. The Staff Senate Meeting was called to order at 9:36 a.m. by Chair, Kenley Haley.
- Members Present: Donald Blagg, Jane Bowlin, Renee Clay, Patricia Edwards, Candy Erbe, Tommi Featherston, Scott Fendley, Nancy Fondren, Gerald Golden, Kenley Haley, Carrie Jackson, Bruce McNully, Gary Smith, Bonnie Swayze, Barbara Taylor, Joe Terry, Shelley Wilmoth and Susan Yell.
- New Members Present: Paul Bixby and Leanna Foshe.
- Members Absent: David Edwards, Carla Gray, Vicky Hartwell, Eric Linson, Robert Moler, Jonathan Nelson and Eric Vaught.
- II. A motion was made, seconded and approved to adopt the agenda as presented.
- III. A motion was made, seconded, and approved to adopt the April 14, 2005 minutes as presented.
- IV. Presentation of Employee of the Quarter Awards by Kenley Haley
- Employees of the 3<sup>rd</sup> Quarter - Category I Professional/Non-faculty Administrative - Debbie Clark, Program Coordinator, Alumni Association; Category II Secretarial/Clerical - Diane Reynolds, Secretary I, Affirmative Action; Category III Technical/Paraprofessional - Darlene Winn, Dispatch Operator, Facilities Management; Category IV Skilled Crafts/Service Maintenance - Trish Walden, Custodial Worker II, Housing
- V. Calendar Committee- Kay Fairchild updated the Staff Senate on the April 6<sup>th</sup>, 2005 meeting. Items to be discussed at the next Calendar Committee meeting:
- o Election of Chair for next term
  - o Spring Break dates change to March 20 through 24 to coincide with public school schedule
  - o M-W-F classes to start at 8:00 AM instead of 7:30 AM
- VI. UNUM Provident – A previous UA employee who wishes to remain unnamed urged the Staff Senate to examine the UA contract with UNUM Provident for Long Term Disability, the contract is due to expire this year. The individual expressed the procedures and requirements to file a claim with the company are difficult, cumbersome and repetitive. Dr. Taylor told the senate the contract with UNUM is with the system and not exclusive with our campus. The senate will request information about the contract as well as a copy of the contract from the system office.
- VII. Standing Committees
- A. Legislative- Bruce McNully updated the senate on the approval of the Sick Leave buyout for classified employees effective July 1<sup>st</sup>. Bruce suggested next year's Legislative Committee begin working on issues earlier so as to be better prepared for the assembly meeting. It was suggested that the committee should continue to push for an increase to the Career Service Payments. The senate decided to issue an invitation to Dr. Pederson to present an update on the current budget forecast and the effect on allocation on staff.

- B. Internal Affairs- Renee Clay discussed a possible new source of a strategic partnership to provide external daycare to UA staff.
- C. Scholarship & Awards- Candy Erbe reported the committee will meet to determine the recipients for the scholarship awards. The Haley Scholarship deadline has been extended to the 20<sup>th</sup>, the Ad Hoc committee will meet to make the selection for this scholarship. Announcements of scholarship recipients should be made at the next meeting.
- D. Communication- Janet Bowlin reported the Staff Picnic will be submitted to Daily Headlines. A discussion followed about the new format of the Daily Headlines and problems with posting events to the headlines.
- E. Finance- Vicky Hartwell was not able to attend. The financial report will be posted to the list-serv.
- F. Elections- Bruce McNully submitted a report of the newly elected Senators. A motion was made, seconded and approved to accept the report and ratify the election results. Election winners will be notified to assume their positions in July. A call for nominations for the executive committee was made. Renee Clay nominated the current executive committee for another term. Bruce reminded the senate that nominations can be submitted up to the last working day of May. Self nominations are acceptable.
- G. Safety- Joe Terry reported the committee has not met.
- H. Parking and Transit- Donnie Blagg reported that he was unable to attend the most recent TPT committee. Paul Bixby, a returning Staff Senator, sits on the TPT committee reported a parking rate increase and new designations for on and off campus parking.
- I. Employee of the Quarter- Susan Yell reported one more quarter for this Fiscal Year to recognize employees.

#### VIII. Ad Hoc Committees

- A. Fringe Benefits- Bonnie Swayze reported an increase in insurance premiums. At this time no firm decisions have been made on who will bare most of the burden of the increase, the employee or the employer. If it follows previous patterns the increase should only be a few dollars a month for employees. Bonnie will report to senate next month on the Systems Committee meeting to be held later this month.
- B. Picnic- Eric Vaught is not present. Shelley Wilmoth will report in his place. Today is the last day to report donor names to appear on the banner. Shelley indicated that more help is needed on picnic day. T-shirts were handed out. The work schedule will be posted to the list-serv. Picnic Flyers were distributed to senators to post in their areas.

#### IX. Old Business

- A. Qual Choice- Carla Gray was not present to report.

X. New Business

- A. Announcements- Barbara Taylor handed out an informational sheet and update on the staggered pay increase for the upcoming Fiscal Year. She also inquired if the senate had any concerns or objections for staff participation in an On-line survey researching domestic violence impact in the workplace.
- B. Transit and Parking- Gary Smith- Transit and Parking updated the Senate on parking rate increase, changes in parking designations, current street and lot closings and planned summer maintenance.

XI. Adjournment—a motion was presented, seconded and approved to adjourn the meeting at 11:25 AM.

Respectfully Submitted by  
Sherrie F. Robins, Recording Secretary