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Staff Senate Meeting Minutes

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## Minutes Staff Senate Meeting, June 8, 2006

University of Arkansas, Fayetteville. Staff Senate

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MINUTES  
STAFF SENATE MEETING  
Thursday, June 8, 2006 @ 9:30a.m.  
MAIN 523

- I. The Staff Senate Meeting was called to order at 9:30 am by Chair Kenley Haley.
- Members present: Paul Bixby, Renee Clay, Candy Erbe, Tommi Featherston, Leanna Foshe, Carla Gray, Kenley Haley, Vicky Hartwell, Eric Linson, Bruce McNully, Dianne Melahn, Javene Mounce, Felisha Perrodin, Barbara Taylor, Eric Vaught, Liz Williams and Susan Yell.
- Members absent: Donald Blagg, Jami Coker, Forest Denger, Patricia Edwards, Scott Fendley, Nancy Fondren, Gerald Golden, Ashley Harris, Jeremy McAtee and Mark Morgan.
- New members present: Angela Hand, Ronnie Lane, Autumn Parker, Michele Payne and David Schmid.
- II. A motion was made, seconded and approved to adopt the agenda as presented.
- III. A motion was made, seconded and approved to adopt the May 11, 2006 minutes as circulated.
- IV. Recognition of Scholarship recipients  
Candy Erbe, with the assistance of Susan Yell, recognized and presented certificates to staff members who were selected to receive Staff Senate scholarships:
- Rick Haley Scholarship - Suzanna Hicks
  - Staff Senate Scholarships – Suzanna Hicks, Vicky Whittle, Susan Stiers, Elaine Belcher
- The recipients' supervisors accompanied them and spoke in support of their educational efforts.
- V. Bruce McNully announced that each Senator would be assigned to at least one committee and circulated a sign-up sheet.
- VI. Standing Committee Reports
- A. Legislative – Ashley Harris (no report)
  - B. Internal Affairs – Renee Clay (no report)
  - C. Scholarships and Awards – Candy Erbe (see IV., Above)
  - D. Communications – Donald Blagg (no report)
  - E. Finance - Vicky Hartwell  
The monthly financial report was circulated. Dr. Pederson has agreed to make up the budget short-fall. The campaign for annual gifts coordinated by University Development has already produced \$345 in June.
  - F. Elections – Paul Bixby  
The only nominations for officers received by the deadline were Bruce McNully for Chair, Paul Bixby for Vice-Chair, and Susan Yell for Secretary. Voting on this slate will occur at the July meeting.
  - G. Safety – Scott Fendley (no report)
  - H. Parking and Transit – Gerald Golden  
Paul Bixby reported that payroll deduction for parking permits over 12 months (as opposed to the current 8 months) will be available via webBASIS.
  - I. Employee of the Quarter – Susan Yell (no report)
- VII. Ad Hoc Committees
- A. By-Laws

Candy Erby presented amendments to the by-laws that clarify the duties of the Vice-Chair, have the Finance Committee meet with other budget-related committees, and separate the Scholarship and Awards Committee into two separate committees. The proposed revisions were moved to second reading and then to third reading and were approved as presented.

B. Fringe Benefits Committee – Eric Vaught and Diane Melahn (no report)

C. Picnic – Eric Vaught

Eric thanked all the Senators who worked on the staff picnic, especially Eric Linson, who arranged the facilities; those who did the barbecuing; and Liz Williams who coordinated door prizes. He asked that Senators write to thank all those who donated door prizes or give him the information so he can thank them. Attendance was 600-650 and approximately 250 to-go boxes were filled.

VIII. Old Business

A. New Staff Senator Orientation will be Thursday, July 6, 2006, from 10:00-noon in the Reynolds Center Executive Board Room.

B. The annual Staff Senate Retreat will be Thursday, July 13, 2006, from 8:00 am to 4:30 pm, in the Southwestern Bell Room of Engineering South/Genesis.

IX. New Business

In response to questions about classified salary increases, Barbara Taylor reviewed the formula under which July 1, 2006, salary increases will be awarded to classified staff whose performance is satisfactory. Non-classified increases are merit-based; staff should have received letters informing them of their new monthly salaries.

X. Other Business

Barbara Taylor reported that no health or dental insurance premium increases are scheduled for July 1. Some premium adjustments that reflect usage rates for various categories of employees are being considered by the UA System for January 1. The first mailing in the employee wellness program, about breast health has been sent by the UA System; incentives including health insurance premium reductions are still planned. A campus wellness program will be piloted in the Walton College, and campus walking trails will be mapped, with distances and elevation changes. Paul Bixby mentioned the new pay simulation available in webBASIS which allows employees to see how changes in pay, deductions, contributions, etc. will affect their net pay.

XI. Bruce McNully presented certificates of appreciation to Eric Vaught and Eric Linson for their work on the staff picnic.

Kenley Haley presented certificates of appreciation to senators who are completing their terms. Renee Clay presented certificates of appreciation to Susan Yell (a special hand-made one), Bruce McNully, and Kenley Haley and an inscribed clock to Kenley Haley in recognition of her three years as chair.

XII. The meeting adjourned at 10:20 am.

The next meeting will be the retreat on July 13, 2006.

Respectfully submitted by  
Barbara Taylor, Acting Recording Secretary