

2007-09-13

## Minutes Staff Senate Meeting, September 13, 2007

University of Arkansas, Fayetteville. Staff Senate

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Staff Senate Meeting Minutes  
Thursday, September 13 2007  
Old Main Giffels Auditorium

**Members Present:** Toni Bahn, Paul Bixby, Donald Blagg, Bill Curren, Candy Erbe, Leanna Foshe, Lisa Frye, Kenley Haley, Angela Hand, Cat Hopkins, David Lacy, Ronnie Lane, Jeremy McAtee, Javene Mounce, Michele Payne, Felisha Perrodin, Diane Reynolds, Teresa Scott, Jeremy Turner, Jim Wells and Susan Yell.

**Members Absent:** Renee Clay, Gerald Golden, Autumn Parker, Henry Rowe, Eric Vaught and Liz Williams.

- I. Meeting was called to order by Chair, Paul Bixby at 9:30am.
- II. A motion was made, seconded and approved to adopt the agenda as presented.
- III. A motion was made, seconded and approved to accept the August 9, 2007 meeting minutes with corrections. Corrections include section V, letter K to add Special Events Committee has purchased a new table cloth. Section VII number 1, "Brian Speller" to "Bryon Speller".
- IV. Susan Yell and Kenley Haley recognized the Employees of the 4<sup>th</sup> Quarter and the Employees of the Year.
- V. Dian Melahn has resigned from the Staff Senate and Jeremy Turner will be a Senator.
- VI. Standing Committees
  - A. Legislative – Eric Vaught; Not Present
  - B. Internal Affairs – Angela Hand;
    1. Tuition discount
      - a. Looking at ways to educate staff members regarding tuition discount through orientation, staff handbook and possibly doing a workshop.
    2. E-mails to our officials using uark e-mail address
      - a. The committee discussed is it legal and what's the policy.
    3. Working with the Communication Committee to set up a directory that employees can see what discounts businesses offer to U of A employees.
  - C. Scholarship – Kenley Haley; No Report
  - D. Awards – Diane Reynolds; Requested a list of recent graduates to give to Human Resources for the Employee Service Award Banquet.
  - E. Communications – Felisha Perrodin; Updating website and working with Internal Affairs on the staff discount directory.
  - F. Finance – Leanna Foshe; Have not received the additional money from Dr. Pederson's office. Have over \$11,000 in the scholarship account and the Employee of the Quarter monetary gift increased to \$150.00 per person.
  - G. Elections – Donnie Blagg; Discussed having a tentative timeline for the elections process and a set time for monthly meetings.
  - H. Safety – Ronnie Lane; No Report
  - I. Parking and Transit – Gerald Golden; Not Present

- J. Employee of the Quarter –Susan Yell; See above IV
  - K. Special Events – Michele Payne; Health and Benefits Fair will be held on November 7, 2007. Staff Senate will give out the cards that have each staff senate member’s contact information on it this year. Also the new table cloth and display board will be used at the fair.
- VII. Old Business
- A. Campus Council – A motion was made, seconded and approved to accept the changes made to the list of Senators who will serve on Campus Council.
  - B. Employee Course Loads and Discounts – Staff Senate is looking at possibly getting tuition discounts to staff members who take online classes through continuing education.
- VIII. New Business
- A. Employee Service Award Banquet – The banquet is on October 2, 2007 from 5:00pm – 8:00pm in the Ballroom. Diane will give Human Resources an updated list of the recent graduate.
  - B. Aging Well Writing Contest – Paul distributed the contest to each Senator to give to their constituents.
  - C. UA tobacco Free Campus Task Force – Staff Senate has been invited to be on this task force. Let Paul know if any Senator is interested.
  - D. “Around the Senate” - Suggestions include the following:
    - 1. Staff Senate need a proactive stand on the United Way donations.
    - 2. Need to look at the drainage system on Maple Street and a light or someone to control traffic on Dickson Street near WCOB.
    - 3. Would like to have Beth Arbuthnot from Human Resources come and update Staff Senate on the Compensation Study.

Meeting Adjourned at 11:00am

Respectfully Submitted,  
Angela Davis