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Staff Senate Meeting Minutes

Staff Senate

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Minutes Staff Senate Meeting, May 8, 2008

University of Arkansas, Fayetteville. Staff Senate

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Staff Senate Meeting Minutes
Thursday, May 8, 2008
OLD MAIN, Giffels Auditorium

Members Present: Toni Bahn, Paul Bixby, Donald Blagg, Renee Clay, Bill Curren, Candy Erbe, Lisa Frye, Gerald Golden, Angela Hand, David Lacy, Ronnie Lane, Andy Matthews, Javene Mounce, Autumn Parker, Michele Payne, Felisha Perrodin, Tyneshia Reynolds, Henry Rowe, Teresa Scott, Jeremy Turner, Eric Vaught, Liz Williams and Susan Yell.

Members Absent: Leanna Foshe and Jeremy McAtee.

Future Members Present: Cat Donnelly and Tom Harrison.

- I. The meeting was called to order by Chair, Paul Bixby at 9:33am.
- II. A motion was made, seconded and approved to adopt the agenda with corrections. Corrections are Section VII Letter F will be moved to Letter A.
- III. Recognize Employees of the 3rd Quarter – Lisa Frye; Employees recognized are:
Professional/Non-Faculty academic: DeDe Long, Director of Study Abroad, Office of Study Abroad
Professional/Non-Faculty administrative – Janet Bowlin, Account, Chemical engineering
Secretarial/Clerical: Tamara Ellenbecker, Secretary II, Industrial Engineering
Technical/paraprofessional: Lisa Schreurs, Administrative Assistant I, Law School
Skilled Crafts/Service/Maintenance: Aaron England, Skilled Trades Worker, Housing
- IV. Announcements – Gary Smith; Issues discussed are:
 1. The northeast section of lot 44, north of the Broyles Athletic Center, will be closed beginning Monday, May 12, for replacement of a sanitary sewer line. This project will take about two weeks to complete.
 2. Parking permit fees will go up this year by 5%.
 3. Lot 56 driveway will close for the summer.
 4. Lot 53 will be a metered lot and signs are ready to be installed.
- V. Recognize Washington Elementary School Student Council – Renee Clay; Renee recognized Washington Elementary School Student Council by giving the students a certificate from the Staff Senate.
- VI. A motion was made, seconded and approved to accept the April 10, 2008 meeting minutes with corrections. Corrections are Section III change Autumn Parker to Autumn Parker. Section IV Skilled Crafts/Service/Maintenance, add Housing after Robert Sutton, Maintenance Worker II. Section XI Letter A, Andy Matthew will take Cat Hopkins place.
- VII. Standing Committees
 - A. Awards – David Lacy; A motion was made, seconded and approved to suspend the Community Service Award for the year.

- B. Special Events – Michele Payne;
 - 1. The committee have an official operations manual
 - 2. The door prizes deadline has been extended to next Wednesday.
 - 3. Aprons have been ordered; please return them the day of the picnic if not any Senator can purchase them.
 - 4. Tuesday, May 20, 2008, Michele will pick up the food and supplies for the picnic. If any Senator has time to help, please let her know.
 - 5. Signs for drinks and businesses who donated food are done.
- C. Elections – Donnie Blagg; Donnie thanked Jay Gates for helping out with the elections. Some of the things to improve on for next year will be marketing and sending out communication to employees who work in AGRI and the farm.
- D. Internal Affairs – Angela Hand;
 - 1. Qualifying Adult Proposal Resolution
 - 2. Paul reported that the University have agreed to COLA and merit increases for employees.
 - 3. Richard Ray reported that a 3% increase in health insurance will take place effective July 1, 2008.
- E. Scholarship and Finance – Leanna Foshe; Not Present
- F. Employee of the Quarter – Lisa Frye; See section III
- G. Communications – Felisha Perrodin; Advertised Scholarship, Election and Employee of the Quarter deadlines on the website.
- H. Safety – Ronnie Lane; Not Present
- I. Parking and Transit – Gerald Golden; Working on the special parking permit for employees who work second and third shifts.
- J. Legislative – Eric Vaught; No report.

VIII. Old Business

- A. Resolution Concerning Qualifying Adult Benefits Proposal – Angela Hand; After discussion the resolution passed. The voting went as follows: 16 – For, 3-Opposed, 1-Abstained.
- B. Elections Results – Donnie Blagg; Election results are the following:
 - Academic Affairs
 - April Martin, Program Coordinator, INEG
 - Vicky Watkins, Administrative Assist II, AEED
 - Melynda Hart, Administrative Assist II, MKTT
 - Advancement
 - Elizabeth Underwood, Assist. Director, Outreach, ALUM
 - Student Affairs
 - Frankie Rhudy, Admin. Asst. I, HOUS
 - Cat Donnelley, Admin. Asst I, SAPD
 - Finance and Administration
 - Paul Bixby, System Analyst III – Inst, UITS

- Any Gilbridge, Program Advisor, PARK

At-Large

- William Harrison, Jr., Research Tech II, POSC

Taking over for Jim Wells who is resigning his At-Large

Position.:

- Tyneshia Reynolds, Library Academic Tech II, MULN

IX New Business

- A. Open Officer Nominations – Donnie Blagg; A motion was made seconded and approved to open officer nominations for Secretary, Vice-Chair and Chair. Paul Bixby was nominated for Chair, Angela Hand was nominated for Vice-Chair and Michele Payne was nominated for Secretary.
- B. By-Laws Change for Scholarship endowment – Angela Hand; Angela reported the by-laws change for the scholarship endowment to Staff Senate.
- C. “Around the Senate” – Beth Arbuthnot will be at the next Staff Senate meeting to discuss the pay plan changes.

Meeting adjourned at 11:22am

Respectfully submitted,

Angela Davis