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Staff Senate Meeting Minutes

Staff Senate

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Minutes Staff Senate Meeting, July 10, 2008

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Staff Senate Meeting Minute
July 10, 2008
Engineering Research Center

Members Present: Paul Bixby, Donald Blagg, Bill Curren, Cat Donnelly, Lisa Frye, Andy Gilbride, Gerald Golden, Angela Hand, Tom Harrison, Ronnie Lane, Andy Matthews, Javene Mounce, Autumn Parker, Michele Payne, Tyneshia Reynolds, Frankie Rhudy, Henry Rowe, Teresa Scott, Jeremy Turner, Elizabeth Underwood, Eric Vaught and Vicky Watkins.

Members Absent: Toni Bahn, Melynda Hart, Melissa Longamore, and April Martin.

Guests: G. David Gearhart, Richard Ray, Roy Cordell, Gary Smith

- I. The meeting was called to order at 8:29am by Chair, Paul Bixby.
- II. Guest Speaker – Chancellor Gearhart; Chancellor Gearhart spoke on the future of the university.
- III. A motion was made seconded and approved to accept the agenda as presented. A motion was made seconded and approved to accept the meeting minutes with corrections. Corrections are Section V, change Andy Gilbride to Andy Gilbride.
- IV. SharePoint – Angela Hand; Passed out information on SharePoint.
- V. Internal Affairs – Angela Hand; The committee worked on the following last year:
 1. Child Care
 2. Looked at staff discount policies in particular tuition discount for staff and family members.
 3. Updated the PowerPoint slide in the New Employee orientation presentation.
 4. Resolution for the Qualifying Adult Proposal.
 5. Working on creating a list of community resources to help staff.

Goals of the Committee

1. Look at OPM pay plan and position study once it's released.
2. 1st Responders Program

VI. Guest Speaker – Gary Smith

1. The expiration date of all annual parking permits has been changed to August 15, 2008.
2. All parking violations charges will increase \$10 after the third citation for the same offense in a fiscal year.
3. ADA (Handicap) permit holders must now pay parking meters when parking in metered spaces.
4. Effective August 1, 2008, In Lot 71 about 30 Faculty/staff parking will be changed to Reserve. In Lot 16 about 40 student spaces will be changed to Faculty/Staff.
5. The parking and transit department and Associated Student Government of the University of Arkansas are making bicycles available to the campus community on a “borrow, ride and return” basis, thanks to a donation of seven bicycles by Regions Bank.
6. Temporary handicap permits will be for 7 days instead of 90 days. Permit holders will have 7 days to get state certification.

7. Still working on the unique parking permits for 2nd and 3rd shift employees.

VII. Guest Speaker – Richard Ray;

1. Premium increase effective July 1, 2008.
2. Celebrex is no longer covered under the prescription drug program. Staff will need to give the pharmacist the prescription drug card to receive the discounted rate.

VIII. Finance & Scholarship– Leanna Foshe;

1. Passed out finance report
2. A motion was made, seconded and approved to nominate Jeremy Turner for the last year of the 2nd year spot on the Finance Committee. Jeremy was appointed to chair the committee by Chair, Paul Bixby. A motion was made, seconded and approved to have Elizabeth Underwood and Tyneshia Reynolds on the Finance Committee.

IX. Awards – Paul Bixby & Jeremy Turner

1. Team Awards
2. Recent Graduates
3. Community Service Awards

Goals for next year

1. Re-evaluate the Community Service Award

X. Communications – Paul Bixby

Duties for the Communication committee are

1. Updating Staff Senate Website
2. SharePoint
3. Any communication that need to go out on the Staff Senate listserv

Goals for next year

1. Help the Legislative Committee with Legislative forum.

XI. Special Events – Michele Payne

1. Assist Chair and Vice-Chair with the Staff Senate Retreat.
2. Coordinate work schedules for the Health and Benefits Fair
3. Staff Senate Picnic

Goals for next year

1. Better serving line flow during the Staff Senate Picnic.
2. Assigning tables for each vendor
3. Hammer for ice.

- XII. Safety – Ronnie Lane
1. Lighting on Campus
 2. Inclement weather
 3. Special parking permits for 2nd and 3rd shift employees
 4. Cross walk signs
 5. 1st Responder Program

Goals for next year

1. Review inclement weather policy
2. 1st Responders Program
3. Safe places for staff to go to smoke off campus

- XIII. Parking and Transit – Gerald Golden
1. Special permits for employees working 2nd and 3rd shift.

Goals for next year

1. Making sure Transit and Parking have the survey of how many parking spaces are available after 3:00pm.

- XIV. Employee of the Quarter – Lisa Frye
1. Recognizes staff who win the Employee of the Quarter
 2. Employee of the Year

- XV. Legislative – Eric Vaught and Elizabeth Underwood
1. Legislative forum

Goals for next year

1. Legislative Forum – scheduled on September 23, 2008 from 5:00pm – 7:00pm
2. Day trip to Little Rock in the Spring
3. With the help of the Communications Committee will put together a brochure to give to the elected officials during the Legislative Forum.

- XVI. Elections – Donnie Blagg
1. Nominations
 2. Election process
 3. Coordinate officer elections

Goals for next year

1. More outreach and communications
2. Developing a procedures manual on the election process.
3. Changing the By-Laws. Would like to make AGRI its own unit instead of having it under the Chancellor's area.

XVII. Committee Assignments – Paul Bixby; Paul assigned Senators to committees by asking what committee they would like to be on. Paul also announced that attendance will be monitored. Three misses and the executive committee will meet to discuss whether the Senator should be on the Staff Senate.

Meeting adjourned at 4:04pm.

Respectfully submitted,

Angela Davis