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Staff Senate Meeting Minutes

Staff Senate

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2008-09-11

## Minutes Staff Senate Meeting, September 11, 2008

University of Arkansas, Fayetteville. Staff Senate

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### Citation

University of Arkansas, Fayetteville. Staff Senate. (2008). Minutes Staff Senate Meeting, September 11, 2008. *Staff Senate Meeting Minutes*. Retrieved from <https://scholarworks.uark.edu/staff-senate-minutes/74>

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Staff Senate Meeting Minutes  
Thursday, September 11, 2008  
OLD MAIN Giffels Auditorium

**Members Present:** Paul Bixby, Donnie Blagg, Bill Curren, Cat Donnelly, Lisa Frye, Andy Gilbride, Gerald Golden, Angela Hand, Tom Harrison, Melynda Hart, Ronnie Lane, April Martin, Javene Mounce, Michele Payne, Ty Reynolds, Frankie Rhudy, Henry Rowe, Teresa Scott, Sarah Spiegel, Elizabeth Underwood, Vicky Watkins

**Members Not Present:** Toni Bahn, Andy Matthews, Autumn Parker, Jeremy Turner, Eric Vaught

**Non-Members Present:** Barbara Taylor, Angela Davis

- I. Meeting was called to order by Chair, Paul Bixby at 9:33am.
- II. Recognition of Employees of the Year – Lisa Frye; Lisa recognized the Employees of the Year.
  1. Group 1 Professional/Non-faculty, Academic, DeDe Long, Director of the Office of Study Abroad
  2. Group 1 Professional/Non-faculty, Administrative, Joni Teddleton Graduate Specialist, Graduate School
  3. Group 2 Secretarial/Clerical: Donna Shumate, Secretary I- University Housing
  4. Group 3 Technical /Paraprofessional, Mary Herrington, Management Program Analyst II- Law School
  5. Group 4 Skilled Crafts/Service/Maintenance, Robert Sutton, Maintenance Worker II – University Housing
- III. Announcement - Gary Smith
  1. Construction is complete at the Harmon Garage.
  2. Transit and Parking will expand Lot 36 so staff can park there when Lot 76 closes.
- IV. Classification and Compensation Update – Beth Arbuthnot
  1. Under the new pay plan and grade system, some grades and levels have been changed and have compressed some titles. The plan is scheduled to be presented in the spring of 2009.
  2. Human Resources have purchased a new software called PeopleAdmin for applicant tracking and job descriptions for all positions.
- V. A motion was made seconded and approved to adopt agenda as presented.
- VI. A motion was made seconded and approved to accept the meeting minutes with corrections. Corrections include Section IV, Letter A “The Department has added 21 parking spaces for scooters” to “The Department has added 21 parking areas for scooters”
- VII. Standing Committees
  - A. Legislative – Elizabeth Underwood;
    1. Legislative Forum will be September 23, 2008 from 5:00pm-7:00pm in the Alumni House. Due to scheduling this date may be changed.
    2. Senators please wear your ID badge.

3. Each Senator is encouraged to bring a guest. Please RSVP to Paul to have name tags ready.

- B. Awards – Jeremy Turner; Not present.
- C. Finance – Jeremy Turner; Not present.
- D. Internal Affairs – Angela Hand; Resolution on Inclement Weather
- E. Safety – Bill Curren; Currently working on the 1<sup>st</sup> Responders Program.
- F. Parking and Transit – Henry Rowe; See Section III.
- G. Employee of the Quarter – Lisa Frye; See section II.
- H. Scholarship – Teresa Scott; Haven't met
- I. Elections – Donnie Blagg; Haven't met.
- J. Special Events – Michele Payne; Working on the Health and Benefits Fair and refreshments for the Legislative Forum.
- K. Communications – Paul Bixby; Currently working on the website.

#### VIII. Old Business

- A. Legislative Forum; See section VII letter A.
- B. By –Laws Committee- Paul Bixby; Committee members are Angela Hand, Tyneshia Reynolds, Donnie Blagg, Paul Bixby and Bill Curren

#### IX. New Business

- A. Internal Affairs Resolution on Inclement Weather – Angela Hand; Distributed the resolution to each Senator.
- B. Campus Council – Paul Bixby; Please let Paul know if you're interested in being on the Campus Council. The next meeting is November 5, 2008 at 3:30pm.
- C. "Around the Senate"
  - 1. Paul spoke to Staff Senate about the Executive retreat that was held by Chancellor Gearhart.
  - 2. Feedback on the Non-Smoking policy.

- X. Announcement – Barbara Taylor; No announcements.

Meeting adjourned at 11:27am

Respectfully Submitted,  
Angela Davis