

2008-11-13

## Minutes Staff Senate Meeting, November 13, 2008

University of Arkansas, Fayetteville. Staff Senate

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Staff Senate Meeting Minutes  
Thursday, November 13, 2008  
Old Main, Giffels Auditorium

**Members Present:** Paul Bixby, Cat Donnelly, Lisa Frye, Andy Gilbride, Gerald Golden, Angela Hand, Melynda Hart, Natalie Kramer, Ronnie Lane, April Martin, Andy Matthews, Javene Mounce, Autumn Parker, Michele Payne, Ty Reynolds, Henry Rowe, Sarah Spiegel, Jeremy Turner, Elizabeth Underwood, Eric Vaught, Vicky Watkins

**Members Not Present:** Toni Bahn, Donnie Blagg, Tom Harrison, Frankie Rhudy, Teresa Scott

**Non-Members Present:** Barbara Taylor, Angela Davis

- I. The meeting was called to order by Chair, Paul Bixby at 9:34am.
- II. A motion was made, seconded and approved to adopt the agenda as presented.
- III. Recognition of Spring and Summer Employee Graduates – Jeremy Turner; Jeremy recognized employees who graduated in the Spring and Summer.
- IV. Recognize Employee of the 1<sup>st</sup> Quarter – Lisa Frye & Melynda Hart; Lisa recognized the employees of the 1<sup>st</sup> Quarter.
- V. Upward Bound- Evelyn Fuller; Pre-College programs spoke to Staff Senate regarding the different programs offered to students from 6<sup>th</sup> grade to 12<sup>th</sup> grade.
- VI. A Motion was made, seconded and approved to accept the meeting minutes as presented.
- VII. Standing Committees
  - A. Special Events – Michele Payne; Thanked the Senators who volunteered to work the table at the Health and Benefits Fair. The employee picnic is scheduled for Thursday, May 21, 2009.
  - B. Finance Committee – Jeremy Turner; Jeremy distributed to the Senate a copy of the Finance Committee and Foundation Report.
  - C. Employee of the Quarter – Lisa Frye; See section IV.
  - D. Parking and Transit – Henry Rowe; Went to the Transit, Parking and Traffic Committee where the committee discussed developing a bicycle policy for staff and students. The committee is still working on the special parking permits for employees working the 2<sup>nd</sup> shift.
  - E. Elections – Donnie Blagg; Not Present
  - F. Scholarship – Teresa Scott; Not Present
  - G. Awards – Jeremy Turner; See Section III.
  - H. Legislative – Elizabeth Underwood; The committee will take a trip to Little Rock on February 11, 2009.
  - I. Internal Affairs –Angela Hand; No report
  - J. Safety – Paul Bixby; Cat Donnelly and Javene Mounce will chair the committee
  - K. Communications – Paul Bixby; Currently working on website.
- VIII. Old Business
  - A. By-Laws revisions (Elections)-2<sup>nd</sup> Reading; After discussion a motion was made, seconded and approved to waive the 3<sup>rd</sup> reading and to adopt the by-laws revisions for elections.
  - B. By-Laws revisions (Misc.) – 1<sup>st</sup> reading; A motion was made, seconded and approved to waive the 1<sup>st</sup> reading and make it a 2<sup>nd</sup> reading.

IX. New Business

- A. Scholarship Advancement Ad-Hoc Committee – Michele Payne; the Scholarship Advancement Ad-Hoc Committee will do fundraising to reach the endowment level of \$25,000. Michele challenged each Senator to get \$1000 donation from their Department Heads.
- B. “Around the Senate”

X. Announcements – Barbara Taylor

- A. Benefits enrollment election period began November 11, 2008 and will end December 12, 2008. The enrollment changes will take effect January 1, 2009. There will be an Open Enrollment for the Superior Vision Plan during this period. There will not be an open enrollment for Health and dental plans. The annual election period allows employees the option of switching from the Classic Plan to the Point of Service Plan or vice-versa.

XI. Announcements – Gary Smith

- A. Lot 76 will close Tuesday night and Lot 36 expansion will be Wednesday morning.
- B. Working on a bicycle policy.
- C. Meadow Street will be closed from the west side drive a HPER to Stadium Drive from 7:00am to 5:00pm, November 17, 2008.

Meeting adjourned at 11:41am

Respectfully Submitted,

Angela Davis