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Minutes Staff Senate Meeting, August 13, 2009

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Staff Senate Meeting Minutes
August 13, 2009
Giffels Auditorium

Members present: Paul Bixby, Donnie Blagg, Kelly Carter, Jami Coker, Angela Davis, Leanna Foshe, George Fowler, Lisa Fry, Andy Gilbride, Angela Hand, Natalie Kramer, Lori Magar, April Martin, Andy Matthews, Javene Mounce, Eve Owens, Michele Payne, Valerie Robertson, Henry Rowe, Barbara Taylor, Elizabeth Underwood, Eric Vaught, Trish Watkins

Members absent: Jeremy Battjes, Cat Donnelly, Tonya Foster, Gerald Golden, Melynda Hart, Autumn Parker

Guests present: Don Pederson, Chris Nixon, Ken Muessig

- I. The meeting was called order by Chair, Angela Hand at 9:33am.
- II. A motion was made, seconded, and approved to adopt the agenda with changes. Changes are to take Section VII letters g and h off the agenda.
- III. Presentation of Employees of the 4th Quarter Awards, Lisa Frye and Melynda Hart; Lisa Frye recognized Employees of the 4th Quarter recipients.
- IV. Staff Senate website announcements, Donnie Blagg; Please send all updates and changes for the website to Donnie Blagg. Donnie thanked Chris Nixon and Ken Muessig for all the work they did on the new Staff Senate website.
- V. Announcements from Transit and Parking, Gary Smith;
 1. At 5:00pm on Friday, August 14, the following parking lots will be closed for residence Hall move in: Lots 30, 37, 40, 41, 50, 54, 64, and 64A.
 2. On Monday, August 17, 2009 lots 37 and 40 will be barricaded and only Reserved and Faculty/Staff permit holders will be allowed into these lots. All vehicles in these lots must be out by 5:00pm.
 3. On Tuesday, August 18, 2009, lots 30, 37, 41, 50, 54, 64, and 64A will be used for express unloading of residents in the halls near these lots. Lot 40 will be reserved for Reserved and Faculty/Staff permit holders. Faculty/Staff permit holders will be allowed to park in the east row of lot 37. All vehicles in these lots must be out by 5:00pm
 4. On Wednesday, August 19, 2009, lots 6, 37, 50, 54, and 64 will be used for move-in express unloading. Faculty/Staff permit holders will be allowed to park in the east row of lot 37. Lot 40 will close at 5:00pm. All vehicles must be out of these lots by 5:00pm.
 5. On Thursday, August 20, 2009, lots 40, 41 and 50 will be closed for express unloading. Lot 37 will be open for Reserved and Faculty/Staff permit holders only. All vehicles must be out of these lots by 5:00pm.
 6. On Friday, August 21, 2009, all lots that have been closed for move-in will be opened at 6:00am.

7. The Harmon Avenue Garage will be open for parking on Tuesday, August 18 through Friday, August 21. All vehicles must be out of the garage by 6:30pm on Monday, August 24 to avoid being charged for parking.
- VI. A motion was made, seconded, and approved to accept the meeting minutes with corrections. Corrections include, section XI number 4 "Susan McCray" to "Suzanne McCray", and section XIV. 3. C. "Around the State" to "Around the Senate".
- VII. Reports from Standing Committees
- a. Employee of the Quarter- Lisa Frye; Employees of the Year will be recognized next month.
 - b. Finance- Elizabeth Underwood; Will meet with the Finance Committee members after Staff Senate meeting.
 - c. Internal Affairs- Andy Gilbride; No report.
 - d. Legislative- Jeremy Battjes; The committee will host a panel of state legislators the week of October 12, 2009. This will be open to all staff members.
 - e. Scholarship- Leanna Foshe; Leanna distributed the scholarship report to each Senator present. The Committee needs additional people to serve on the committee.
 - f. Special Events- Michele Payne; No report.
- VIII. Old Business
- a. By-Laws - Part-Time Award
 1. A motion was made, seconded, and approved to waive the 2nd reading and go the 3rd reading. After reading, a motion was made, seconded, and approved to adopt the by-law changes for the Part-time Award.
- IX. New Business
- X. Around the Senate; Staff Senate meetings will be held in Giffels Auditorium.
- XI. Announcements, Barbara Taylor
1. The Pay Plan has been implemented. Human Resources are looking at the state's new designations for exempt and non-exempt positions to determine whether they are appropriate for campus positions.
 2. Human Resources will be implementing the 2nd shift and hazardous differentials.
 3. PeopleAdmin is new on-line application software which will also store job descriptions. Performance evaluations will eventually be done through PeopleAdmin. Training for PeopleAdmin will start the end of the month.
 4. The University will be changing its Pharmacy Benefit Manager in fall. Employees will be receiving new pharmacy cards.

Meeting adjourned at 10:49am

Submitted by

Angela Davis