

12-8-2010

## Minutes of the Faculty Senate Meeting, December 8, 2010

University of Arkansas, Fayetteville. Faculty Senate

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**Minutes of the Faculty Senate Meeting**

December 8, 2010, 3:30 p.m.  
ENGR 209

Ro DiBrezzo , Chair  
Linda Jones, Secretary  
Minutes Status: **Approved**

**Roll Call**

Present:

Officers: DiBrezzo, Freund, Brady, Jones, Kral, Gay

Senators (elected): (ARCH) Wall; (ALFS) Karcher, Savin, Ahrendsen; (ARSC) Comfort, Parry, Landman, Arenberg, Stites, Rhoads; (WCOB) Bouwman, Ellstrand, Jensen; (EDHP) Smith-Nix, Stegman, Deggs; (ENGR) Gordon, Hall; (LAW) Brummer; (LIBR) Kirkwood; (At-Large) Fort, Wayne, Gay, Murphy, Johnson, Billings, Allison, Salisbury, Margulis.

Senators (admin): Gaber, Smith, McMath, Lewis, Shields.

Absent:

Officers:

Senators (elected): (ARCH); (AFLS) Milus, Burgos, Costello; (ARSC) Behrend, Turner, Scheide, Shobe, Grob-Fitgibbon, Nolan, Van Brahana; (WCOB); (EDHP) Kissinger; (ENGR) Beitle, Rossetti; (LAW); (LIBR); (At-Large) Curington, Allen, Riggs.

Senators (admin): Gearhart, Vayda, Shannon, Schwab, Worrell, P. Rankin, J. Rankin, Nance, Henderson Allen, Saxena.

I. Call to Order: Ro DiBrezzo, Chair

*Meeting called to order at 3:35.*

II. Roll Call

III. Approval of Agenda

IV. Approval of minutes from November 10, 2010.

[November 10, 2010](#)

V. Reports

A. Provost's Report, Sharon Gaber

- *Dean searches ongoing:*
  - *Fulbright College - 40+ applicants. Now preparing to invite select candidates to campus for interviews in the Spring;*
  - *Law School - Still accepting applications through January;*
  - *Graduate School - Gearing up to begin search for the Dean of Graduate School and International Education;*
  - *Continuing Education - Still reviewing the program and its needs.*
- *Dean Bob McMath's five year review is complete. He has been offered a new five year contract; he has accepted;*
- *Working on moving towards a standardized "clicker" for students on campus; looking primarily at Turning Technologies clickers.*
- *The Provost is also examining guidelines for Clinical Faculty on campus;*
- *Hope to give classified staff a 2% increase in salary in the new year;*
- *25,000 is the maximum number of students that will be accepted in the future. It is projected that we will have 4,400 new Freshmen this fall. Providing funding to open sections as needed to accommodate this large increase;*
- *Need earlier communication to accommodate enrollment/growth needs and temporary hires;*
- *Budget increase of only 1% next year; 0% the following year.*

B. Teacher Course Evaluation Committee

- [Report](#)
- [Additional Purdue Information](#)

*Feedback is requested prior to vote in January. It is anticipated that this new evaluation process will be tested in the Spring and implemented in the Fall. Financial and software issues remain under review.*

C. ASG Report

*No report given.*

D. Senate Chair's Report, Ro DiBrezzo

- *Two faculty forums hosted this semester; approximately 170 faculty showed up between the two;*
- *Report will be posted online.*

VI. Old Business

VII. New Business

A. [P & T Evaluation Criteria Draft](#)

*A minimum of three letters from impartial outside reviewers at peer institutions will be included. Qualified, impartial outside reviewers are those who lack a familial relationship with the candidate, who lack a former student/teacher relationship with the candidate, and who lack any apparent or actual conflict of interest. To assist in maintaining reviewer confidentiality, the candidate, the departmental promotion and tenure committee and/or the personnel committee will each identify 3 to 5 appropriate reviewers. The candidate will be shown the list of potential reviewers and can strike any reviewers based upon prior knowledge/contact within 5 working days of seeing the list. The departmental promotion and tenure committee will select 3 or 4 reviewers from the combined accepted lists including at least one reviewer from the candidates list and at least one from the promotion and tenure committee list. The candidate will not be told the final composition of the list of reviewers. All reviewer letters must be included in the packet as well as a short vita from the outside reviewers. The reviews should be based on the evaluator's knowledge of the complete record of the candidate, including a description of responsibilities with a breakdown of teaching, research, and service assignments during the time period being evaluated. Candidates have the right to review the comments/ written narrative of the outside reviewers' letters. However, the reviewers' identifying information (letterhead, signature, etc.) will be redacted to provide the reviewer some confidentiality.*

*A motion was made to amend the above paragraph to include "in consultation with the Department Chair and Dean". The motion did not pass.*

*A motion was made to amend the above paragraph to strike "will select 3 or 4 reviewers" and replace this with "will select a minimum of 3 reviewers". The motion passed.*

*Motion to approve the amended paragraph passed.*

B. Academic Integrity

- [Academic Integrity Proposal](#)
- [Academic Integrity Flow Chart](#)
- [PowerPoint Presentation](#)
- [Rubric \(Visual\)](#)
- [Rubric \(Text\)](#)

1. The Academic Integrity Ad Hoc Committee's recommended adoption by the faculty Senate of the revised Academic integrity Policy for Fall 2011, which was approved by the committee. It was noted that the revised policy will be next forwarded to the Provost, who may at that time (in consultation with university counsel) have suggested changes – which will be brought back to the Faculty Senate. *(It passed and is adopted).*

2. The Academic Integrity Ad Hoc Committee recommended to the Faculty Senate that they adopt a Faculty Senate Resolution to address "education" of the policy to students, faculty, staff, and administrators. This will focus on both --

- a. focused & directed education across campus for freshmen, students, faculty, etc. and
- b. remediation education for the student (after a violation has occurred).

The resolution will also include a Working Group to design and develop a Plan of Education (themes, media, timing, frequency, etc.) with representatives of faculty, ASG, administration, etc.) as members of this Working Group.

*Motion passed.*

3. The Academic Integrity Ad Hoc Committee recommended the Faculty Senate that it refer the review of the Student Conduct Policy portion of the charge to the Dean of Students. Specifically that -

- a. the Student Conduct Policy be reviewed,
- b. Paul Cronan to be appointed to the Dean of Students Student Conduct Review Committee to represent

- the ad hoc Academic Integrity Committee and the Faculty Senate,
- c. the Dean of Students (after conclusion of the review) report the review and any recommendation to both the ad hoc committee and Faculty Senate, and
- d. annually, the Dean of Students provide a report of Student Conduct to the Faculty Senate.

C. The following items are referred to the Faculty Senate for review and action at its meeting scheduled for December 8, 2010:

1. Undergraduate and School of Law course change proposals approved by the University Course and Programs Committee on November 19, 2010: [Tables A](#) and [D](#).
2. Graduate and Dual credit course change proposals approved by the University Course and Programs Committee on October 22, 2010 and the Graduate Council on November 18, 2010: [Tables B](#) and [C](#).
3. Proposed department name change for the College of Education and Health Professions, Department of Health Science, Kinesiology, Recreation and Dance – ([Table One](#), Attachments [1A](#) and [1B](#)) was presented to the University Course and Programs Committee on November 19, 2010. (For Information Only)
4. Proposed graduate program change for the Fulbright College of Arts and Sciences Dean – TRANMF – MFA, Translation ([Table Two](#), Attachments [2A](#) and [2B](#)) was approved by the University Course and Programs Committee on October 22, 2010 and the Graduate Council on November 18, 2010.
5. Proposed graduate program change for the Department of English – CRWRMF – MFA, Creative Writing ([Table Two](#), Attachment [2C](#)) was approved by the University Course and Programs Committee on October 22, 2010 and the Graduate Council on November 18, 2010.
6. Proposed graduate program change for the Department of Chemistry and Biochemistry – CHEMMS – MS, Chemistry ([Table Two](#), Attachment [2D](#)) was approved by the Graduate Council on November 18, 2010.
7. Proposed graduate program change for the Department of Health Science, Kinesiology, Recreation and Dance – HLSCPH – PhD, Health Science ([Table Two](#), Attachment [2E](#)) was approved by the Graduate Council on November 18, 2010.

*Consent Agenda Approved*

#### VIII. Announcements

*+250 at the Holiday Reception (we became too big for the Fowler House).*

#### IX. Adjourn