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Staff Senate Meeting Minutes

Staff Senate

2017-04-17

Minutes Staff Senate Meeting, April 17, 2017

University of Arkansas, Fayetteville. Staff Senate

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Staff Senate Meeting Minutes
April 17, 2017
University House

Members present: Denise Bignar, Donna Carter, Blake Chapman, Christopher Clanton, Stacey Clay, Laura Cochran, Cat Donnelly, Lisa Frye, Erika Gamboa, Tonya Foster, Cecilia Grossberger-Medina, Marweta Haegele, Shelby Hanson, Roy Hatcher, Jeremy McAtee, Cedar Middleton, Devyn Moore, Cindy Morley, Eva Owens, Autumn Parker, Leslie Pounds, Julie Rogers, Mary Skinner, Sara Beth Spencer-Bynum, Susan Stiers, Elon Turner, Teresa Waddell, Quincy Ward, Trish Watkins, Carrie Whitmer

Members absent: Eva Cordero, Debbie McCloud, Eric Specking, Bryon Speller, Tiff Wimberly, Travis Lynch

1. The meeting was called to order by Chair, Eve Owens at 9:33am.
2. A motion was made, seconded, and approved to adopt the agenda.
3. 2017 Outstanding Staff Team Award –Roy Hatcher
 - a. Enrollment Services Team
 - b. Chancellor Steinmetz
 - i. Retention important
 - ii. Classified staff in ADHE
 - iii. Staff survey
4. Acknowledgement of Gratitude and Appreciation to Chancellor Steinmetz
5. Open studio for photos Tue and Wed 10-12 in Davis Hall
6. Roll call – Teresa Waddell
7. Campus Updates
 - a. Campus updates- Mark Rushing from University Relations
 - i. Unity Theme- messaging theme across campus- update
 - i. Reaffirming our mission as flag ship, land grant, tier 1 research
 - ii. Core Values
 - iii. Doing this internally
 1. 4 working groups- 2 academically, 1 staff, 1 student
 2. In depth interviews
 3. Surveys
 - b. Transit and Parking updates – Gary Smith
 - i. Campus construction-
 - i. Phi Omega House start in July 32, 33, 33A
 - ii. Delta Gamma- late fall/ early winter
 - iii. 112 Razorback Road-Maple street- Still haven't gone out yet
 - iv. South stadium drive Open May 10
 - v. Stadium from Clinton to Meadow closed till Mid-August
 - vi. Service drive section closed from shareholders meeting through Stadium
 - ii. Updates to LPR (license plate recognition) Moving forward
 - i. Next communication- email confirming vehicles and plates
 - ii. Live July 1
 - iii. App called Woosh!

- iii. Attempting to simplify parking on campus
 - iv. Permit fees- increase 3% except for facility/staff permits making less than 40,000
 - i. 3 parking violation increases
 - v. Trying to plan fall transit lots
 - c. Human Resources Update- Jacque Linebarger
 - a. OPM to ADHE
 - i. No changes to pay plan at this time
 - b. Retirement target funds changing to Vanguard
 - i. Meetings April 21, April 24, April 27
 - c. HR Forum April 26
 - d. Developing Mid-level management course
 - e. Leadership certificate
8. A motion was made, seconded, and approved to accept the meeting minutes
 - a. Regular meeting on March 9, 2017
9. Committee Reports
 - a. Elections – Denise Bignar, Election chair
 - i. Elections have launched through next Monday
 - ii. Some people were not classified correctly
 - iii. Open officer nominations to run for month until June meeting (election of officers)
 - iv. Nominations open on listserv
 - 1. Elon Turner for chair (Accepted)
 - 2. Trish Watkins vice-chair (Accepted)
 - 3. Eva Owens for Chairman (accepted)
 - 4. Denise Bignar for Secretary (will consider)
 - 5. Cindy Morley for treasurer (Accepted)
 - 6. Several senators cycling off, please notify if want to be renewing
 - b. Scholarship- Blake Chapman
 - i. Open last week of April through first Friday of June
 - ii. Communication on Newswire on Friday
 - c. Picnic- Cindy Morley
 - i. May 18 11:30-1:30, fliers and electronic
 - ii. At stadium South End zone
 - iii. All hands on deck everyone works 4 hours
 - iv. All senators get at least 2 door prizes
 - v. Suggestions for vendor fair
 - vi. ID card scanners at each entrance
 - 1. No one will be turned away
 - 2. Use data to draw for door prizes
10. Treasurer’s Report – Cat Donnelly; Cat provided budget report
 - a. More money than when we started due to errors that were caught
 - b. Name badges- waiting to hear back from Creative Awards- want to have by picnic
11. Campus climate survey- Elon Turner
 - i. Chancellor approval

- ii. Final approval through institutional research
- iii. HR and Staff senate
- iv. Communication plan
 - 1. Word of mouth to encourage people to participate
 - 2. Backing from leadership to use data from survey
 - 3. Personalized email with login
- v. What is in the survey (109 questions)?
 - 1. My work experience
 - 2. My work unit
 - 3. University
 - 4. My supervisor
 - 5. Leadership
 - 6. My benefits
 - 7. My satisfaction
 - 8. General comments

12. Other news

- a. Employee of the Quarter
 - i. Executive committee extended a couple days for 3rd quarter (April 19th) Mary
 - ii. Will get a list of previous winners
- b. Officers meeting with Chancellor at 1:30
 - i. Have met with Provost (will 1x per month)
 - ii. Have met with Tim O'Donnell
- c. Campus Council Tue 3:30

13. Meeting Adjourned at 10:47 A.M.

Respectfully Submitted,

Eva Cordero