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Minutes Staff Senate Meeting, April 17, 2017

University of Arkansas, Fayetteville. Staff Senate

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Staff Senate Meeting Minutes  
April 17, 2017  
University House

**Members present:** Denise Bignar, Donna Carter, Blake Chapman, Christopher Clanton, Stacey Clay, Laura Cochran, Cat Donnelly, Lisa Frye, Erika Gamboa, Tonya Foster, Cecilia Grossberger-Medina, Marweta Haegele, Shelby Hanson, Roy Hatcher, Jeremy McAtee, Cedar Middleton, Devyn Moore, Cindy Morley, Eva Owens, Autumn Parker, Leslie Pounds, Julie Rogers, Mary Skinner, Sara Beth Spencer-Bynum, Susan Stiers, Elon Turner, Teresa Waddell, Quincy Ward, Trish Watkins, Carrie Whitmer

**Members absent:** Eva Cordero, Debbie McLoud, Eric Specking, Bryon Speller, Tiff Wimberly, Travis Lynch

1. The meeting was called to order by Chair, Eve Owens at 9:33am.
2. A motion was made, seconded, and approved to adopt the agenda.
3. 2017 Outstanding Staff Team Award – Roy Hatcher
   a. Enrollment Services Team
   b. Chancellor Steinmetz
      i. Retention important
      ii. Classified staff in ADHE
      iii. Staff survey
4. Acknowledgement of Gratitude and Appreciation to Chancellor Steinmetz
5. Open studio for photos Tue and Wed 10-12 in Davis Hall
6. Roll call – Teresa Waddell
7. Campus Updates
   a. Campus updates- Mark Rushing from University Relations
      i. Unity Theme- messaging theme across campus- update
         i. Reaffirming our mission as flag ship, land grant, tier 1 research
         ii. Core Values
         iii. Doing this internally
            1. 4 working groups- 2 academically, 1 staff, 1 student
            2. In depth interviews
            3. Surveys
   b. Transit and Parking updates – Gary Smith
      i. Campus construction–
         i. Phi Omega House start in July 32, 33, 33A
         ii. Delta Gamma- late fall/ early winter
         iii. 112 Razorback Road-Maple street- Still haven't gone out yet
         iv. South stadium drive Open May 10
         v. Stadium from Clinton to Meadow closed till Mid-August
         vi. Service drive section closed from shareholders meeting through Stadium
      ii. Updates to LPR (license plate recognition) Moving forward
         i. Next communication- email confirming vehicles and plates
         ii. Live July 1
         iii. App called Woosh!
iii. Attempting to simplify parking on campus
iv. Permit fees- increase 3% except for facility/staff permits making less than 40,000
   i. 3 parking violation increases
v. Trying to plan fall transit lots

c. Human Resources Update- Jacque Linebarger
   a. OPM to ADHE
      i. No changes to pay plan at this time
   b. Retirement target funds changing to Vanguard
      i. Meetings April 21, April 24, April 27
   c. HR Forum April 26
   d. Developing Mid-level management course
   e. Leadership certificate

8. A motion was made, seconded, and approved to accept the meeting minutes
   a. Regular meeting on March 9, 2017

9. Committee Reports
   a. Elections – Denise Bignar, Election chair
      i. Elections have launched through next Monday
      ii. Some people were not classified correctly
      iii. Open officer nominations to run for month until June meeting (election of officers)
      iv. Nominations open on listserv
         1. Elon Turner for chair (Accepted)
         2. Trish Watkins vice-chair (Accepted)
         3. Eva Owens for Chairman (accepted)
         4. Denise Bignar for Secretary (will consider)
         5. Cindy Morley for treasurer (Accepted)
         6. Several senators cycling off, please notify if want to be renewing
   b. Scholarship- Blake Chapman
      i. Open last week of April through first Friday of June
      ii. Communication on Newswire on Friday
   c. Picnic- Cindy Morley
      i. May 18 11:30-1:30, fliers and electronic
      ii. At stadium South End zone
      iii. All hands on deck everyone works 4 hours
      iv. All senators get at least 2 door prizes
      v. Suggestions for vendor fair
      vi. ID card scanners at each entrance
         1. No one will be turned away
         2. Use data to draw for door prizes

10. Treasurer’s Report – Cat Donnelly; Cat provided budget report
    a. More money than when we started due to errors that were caught
    b. Name badges- waiting to hear back from Creative Awards- want to have by picnic

11. Campus climate survey- Elon Turner
    i. Chancellor approval
ii. Final approval through institutional research
iii. HR and Staff senate
iv. Communication plan
   1. Word of mouth to encourage people to participate
   2. Backing from leadership to use data from survey
   3. Personalized email with login
v. What is in the survey (109 questions)?
   1. My work experience
   2. My work unit
   3. University
   4. My supervisor
   5. Leadership
   6. My benefits
   7. My satisfaction
   8. General comments

12. Other news
   a. Employee of the Quarter
      i. Executive committee extended a couple days for 3rd quarter (April 19th) Mary
      ii. Will get a list of previous winners
   b. Officers meeting with Chancellor at 1:30
      i. Have met with Provost (will 1x per month)
      ii. Have met with Tim O'Donnell
   c. Campus Council Tue 3:30

13. Meeting Adjourned at 10:47 A.M.

Respectfully Submitted,

Eva Cordero