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Staff Senate Meeting Minutes

Staff Senate

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2018-01-11

## Minutes Staff Senate Meeting, January 11, 2018

University of Arkansas, Fayetteville. Staff Senate

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Staff Senate Meeting Minutes

January 11, 2018

Willard J. Walker Hall room 103

**Members Present:** Raymond Anders, Denise Bignar, Alex Booth, Blake Chapman, Christopher Clanton, Laura Cochran, Eva Cordero, Cat Donnelly, Tonya Foster, Lisa Frye, Erika Gamboa, Derrick Hartberger, Roy Hatcher, Jeremy McAtee, Elizabeth McKinley, Cedar Middleton, Devyn Moore, Allen Porter, Mary Skinner, Sara Beth Spencer-Bynum, Susan Stiers, Elon Turner, Quincy Ward, Trish Watkins, Carrie Whitmer, Tiff Wimberly

**Members Absent:** Cecilia Grossberger-Medina, Shelby Hanson, Travis Lynch, Debbie(XO) McCloud, Cindy Morley, Autumn, Parker, Leslie Pounds, Michael Rau, Bryon Speller

1. The meeting was called to order by chair, Elon Turner at 9:30am.
2. A motion was made, seconded, and approved to adopt the agenda with updates.
3. Roll Call – Denise Bignar
4. Campus updates
5. Human Resources- Richard Ray;
  - a. Payroll W2s print next week
    - i. No electronic W-2 until new ERP
    - ii. Will meet federal deadline
  - b. Granted extension for 1095c
    - i. Early March
    - ii. 1095cs are not needed to file taxes, they just need to be kept with taxes  
when you receive it
  - c. 1042S for NRA- Shelly is working on
  - d. Open Enrollment update
    - i. As of Monday
      1. 4677 eligible employees

- a. 4134 Enrolled in health
        - i. 3698 classic
        - ii. 229 HSP
        - iii. 207 Premier
      - b. 3970 Enrolled in Dental
      - c. 2848 Enrolled in Vision
    - 2. Overall increase in participation
  - ii. Cannot use money in HSA until money is deposited
    - 1. 1<sup>st</sup> working day of following month
    - 2. \$420 from University not loaded yet, trying to get answer as to the date
    - 3. Optum Bank Administrators
      - a. Banks are federally required to have a street address
  - iii. Issues with dental
    - 1. Delta Dental did not provide BCBS with current information. Files have been resent and new cards will be sent out.
    - 2. Those needing numbers for appointments can get temporary cards from Richard or Tracee
6. A motion was made, seconded, and approved to approve minutes for December 14<sup>th</sup> meeting
7. Committee Reports
  - a. Awards
    - i. Outstanding Team Awards- Roy Hatcher

1. Opens Tuesday January 16 and closes February 2<sup>nd</sup>. To be announced February 14.
  - ii. EOQ- Mary Skinner
    1. 2<sup>nd</sup> quarter EOQ is open, deadline Feb 2<sup>nd</sup>.
  - iii. Will conduct separate recognition ceremony on February 14<sup>th</sup> at 11 AM in the AR Union 507-509
    1. Staff Senate invited
  - b. Internal Affairs – Lisa Frye
    - i. Staff certificate program
      1. Working with Debbie, Global Campus, and the Walton College of Business
        - a. Revamp HR options
          - i. Pre and post evaluative criteria to assess
            1. Accountability for programs
        - b. 1<sup>st</sup> to roll out
      2. Need more input on needed programs
8. Announcements and other discussions
  - a. Cat's last staff senate
  - b. Mary Skinner- ASG do a MLK vigil on Monday at noon- lasts about an hour
  - c. Notes from last Chancellor meeting
    - i. Talk of parking permit increase
    - ii. Compensation for next year
      1. No decision until budget approval

2. Governor has asked Universities to hold instate tuition this year
    - iii. News from UAMS and budget cuts
      1. Shortfalls in hospital revenue, not state budget
    - d. Elizabeth McKinley
      - i. Weather essential employees are concerned about inclement weather
        1. Getting fired?
        2. Tool crib has cots and sleeping bags if someone has to stay overnight
    - e. Tuition issues- Allen Porter
      - i. Employee taking intercession classes could not take final classes because they had to register after regular students
        1. Can apply for department honors
        2. Can call department and explain- will more register date up
        3. Can ask the instructor to let them in
9. A motion was made, seconded, and approved to adjourn 10:06 am