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Staff Senate Meeting Minutes

Staff Senate

2019-08-08

Minutes Staff Senate Meeting, August 8, 2019

University of Arkansas, Fayetteville. Staff Senate

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Staff Senate Meeting

08/08/2019

Arkansas Union 512

- I. The meeting was called to order by chair, Trish Watkins, at 9:31 AM
- II. A motion was made, seconded, and passed to adopt the agenda
- III. Roll Call – Elon Turner
- IV. Campus Updates
 - a. Human Resources Updates – Debbie McLoud
 - i. Human Resources is finishing up processing salary increases and year-end accounting
 - ii. Gearing up for school to begin
 - iii. Increasing the number of postings for positions on campus
 - iv. Several staffing changes in HR
 1. An opening for Assistant Director of Classification and Compensation to be posted
 - v. Background check fees are adding up
 1. Make offers contingent on background checks versus running background checks on all candidates to reduce overall cost
 - vi. Workday design sessions are on going
 1. Data discovery still underway
 2. Testing begins early spring 2020
 3. Workday is still set to go live July 2020
 4. Workday will not eliminate any positions
 - b. Parking and Transit Updates – Michela Cupello
 - i. Faulkner Plaza is scheduled to be completed August 12
 - ii. Razorback Rd is now open
 - iii. Maple St between Stadium Dr and Garland Ave is scheduled to be closed from August 8 until August 14
 - iv. The intersection of Maple and Garland will be closed for one day between 08/09/2019 and 08/14/2019, but the exact day has yet to be set
 - v. Residence move in day is August 15
 1. All resident reserved lots, faculty/staff lot 62 and faculty/staff lot 37 will be closed for move-in day usage from 5 PM Wednesday, August 14 until the afternoon of Monday, August 19
 - a. Traffic should be heavy those days, so please plan accordingly
 - vi. 90 faculty/staff spaces have been removed from lot 38
 1. 90 faculty/staff spaces have been relocated to lot 78
 - vii. The Leroy Pond extension is on schedule to be completed by August 19
 - viii. Bus stops will remain the same as the spring semester
 1. A temporary stop will be added in front of the Administration building at the top of Maple in the circle drive

- V. A motion was made, seconded, and passed to approve minor changes to Staff Senate July Retreat minutes
- VI. Committee Reports
 - a. Communication Committee – Roy Cordell
 - i. Almost 1/3 of Staff Senate expressed interest in joining the communication committee
 - ii. An online meeting was held August 6 to discuss steps to synthesize the multitude of suggestions regarding communication that was discussed at the retreat in July
 - 1. More robust and frequent communication efforts
 - 2. More vibrant and active website
 - 3. Continued social media presence, specifically Facebook, Twitter, and Instagram
 - a. Everyone is encouraged to contribute to social media posts by taking pictures and submitting other content through Teams
 - 4. Provide support to all the Senators as best we can to help them communicate with constituents
 - 5. Discussion of an alternative to Newswire was discussed
 - a. Senators actively communicating will help fill gaps of information
 - b. Looking to provide “Flash Notes”
 - i. Not official minutes
 - ii. Brief overview of Staff Senate meetings to be released the day of or after senate meetings
 - iii. The bottom of Staff Senate website now contains a section that is automatically updated with six headlines regarding news and events based on topics that are produced in daily headlines
 - 1. Transportation, Facilities, Administrative news, IT services, Staff Senate, Parking, Events, and University Recreation
 - 2. The code that generates this section of the website is still being finalized
 - iv. Elon Turner has set up a Teams chat channel for Staff Senate
 - 1. Everyone is welcome to contribute to each committee channel/group
 - b. Employee of the Quarter/Employee of the Year – Autumn Parker
 - i. Employee of the third quarter recipients
 - 1. Joanne Kvamme
 - 2. Leonard Ridley
 - 3. Terry Garrity
 - 4. David Stowers
 - 5. Alex Booth
 - ii. Employee of the fourth quarter supervisors have been notified
 - 1. Notifying recipients on Monday, August 12
 - iii. Staff Senate will honor employees of the third and fourth quarters, and the Staff Senate scholarship winners from the spring and fall semesters on Tuesday, August 20 from 10 AM to 11 AM in the Graduate Education building in room 166

- a. Senators are highly encouraged to attend and to wear their name tags
 - 2. Administrators will be in attendance and light refreshments will be served
 - c. Scholarships – EmmaLe Davis
 - i. All spring Staff Senate Scholarship recipients have been notified
 - 1. Working on applying funds
 - 2. 11 recipients total
 - a. Sjah Gonzales
 - b. Myrlinda Soedjede
 - c. Tammy Knowles
 - d. Kacee Sparks
 - e. Vicki Martin
 - f. Emily Chanmanivong
 - g. Carolynn Denson-Gates
 - h. Autumn Parker
 - i. Brian Tabor
 - j. Trenton Leslie
 - k. Geri Cruz
 - 3. Nine recipients will receive \$500
 - 4. Two recipients will receive \$250
 - 5. Recipients will be recognized on Tuesday, August 20 from 10 AM to 11 AM in the Graduate Education building in room 166
 - 6. Will be contacting the Staff Senate Scholarship committee soon to start thinking about the fall scholarships
- VII. Around the Senate
 - a. Trish Watkins
 - i. More members needed for committees other than the communication committee
 - ii. Senators are urged to accept or decline the invite for Staff Senate monthly meetings so attendance can be accurately recorded
 - 1. Notification of absence can also be sent by email to Elon Turner and Trish Watkins
 - iii. More volunteers needed for move-in day
 - b. Cecilia Grossberger-Medina
 - i. A celebration for Hispanic Heritage Month will take place on September 21 during the San Jose Spartans vs Arkansas Razorbacks halftime show in collaboration with athletics and the Razorback marching band
 - 1. Use the hashtag “Los Razorbacks 2019” on social media to get discounted tickets for game
 - c. Kelly Westeen
 - i. An official groundbreaking ceremony at the Student Success Center will take place on September 12 while the Board of Trustees is on campus
 - d. Stephen Ritterbush

- i. The office of sustainability has been communicating with the city of Fayetteville regarding sustainability efforts

VIII. A motion was made, seconded, and passed to adjourn at 10:19 AM

Senators in Attendance:

Raymond Anders

Denise Bignar

Alex Booth

Erin Butler

Roy Cordell

Michela Cupello

EmmaLe Davis

Trisha DuCote

Matthew Fey

Rachel Gray

Cecilia Grossberger-Medina

Derrick Hartberger

Evan Hinchliffe

Joe Loy

Elizabeth McKinley

Debbie McCloud

Matthew Meyers

Devyn Moore

Cindy Morley

Autumn Parker

Allen Porter

Stephen Ritterbush

Elon Turner

Trish Watkins

Kelly Westeen

Colleen Whitman

Toya Williams

Senators Absent:

Ana Isabel Ayala Barker

Collin Reed Caley

Katie Doughty

Danielle Dunn

Clayton Hamilton

Travis Hefley

Daniela Kidd

Cedar Middleton

Theresa Parrish

Terri Phelan

Michael Rau

Quincy Ward