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Staff Senate Meeting Minutes

Staff Senate

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2020-03-12

## Minutes Staff Senate Meeting, March 12, 2020

University of Arkansas, Fayetteville. Staff Senate

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**Staff Senate Meeting Minutes**  
**University House – University Room**  
**03/12/2020**

- I. The meeting was called to order at 9:33 AM
- II. A motion was made, seconded, and passed to adopt the agenda
- III. Roll Call – Elon Turner
- IV. Campus Updates
  - a. Human Resources Updates – Debbie McLoud
    - i. COVID-19 updates
      - 1. Business as usual while following CDC and ADH directives
      - 2. Classes may be moved to online
      - 3. Working from home options may be available for employees – this decision is up to deans, department heads, and supervisors
      - 4. Governor Hutchinson has banned state-sponsored out of state and international travel for 60 days
      - 5. Updates will be continuous – check email, Newswire, and <https://health.uark.edu/coronavirus/>
    - ii. Chancellor Steinmetz’s 10<sup>th</sup> action item is in process
      - 1. “We simply must be a more flexible, nimble, quicker and agile University to be competitive with our peer institutions. We can accomplish this by refining a variety of university processes to become more nimble and responsive to the needs of our campus community and of the world around us.”
      - 2. Staff salary focus: \$30,000/year minimum for all 100% appointed employees on the Fayetteville campus
      - 3. More information can be found at <https://chancellor.uark.edu/focus-on-the-future/index.php>
    - iii. Workday updates
      - 1. Testing is on-going
      - 2. Still on schedule to go live July 1, 2020
  - b. Parking and Transit Updates – Gary Smith
    - i. COVID-19 transit concerns
      - 1. Buses are already sterilized nightly
      - 2. Transit may run reduced lines
      - 3. More information will be provided as it becomes available
    - ii. Pre-tax options for parking pass purchases will be reinstated
    - iii. Vehicle registration will no longer be online
      - 1. Parking passes will be sent via US mail instead of pick-up
      - 2. Paper-only registration for new vehicles
        - i. Current vehicles already registered online do not need to be re-registered
      - 3. Check Newswire in May for the announcement

- iv. Parking pass cost to increase by 5% for FY21
- V. A motion was made, seconded, and passed to approve Staff Senate February meeting minutes
- VI. Committee Reports
  - a. Communication – Roy Cordell
    - i. There is a live webpage for COVID-19 updates:  
<https://health.uark.edu/coronavirus/index.php>
    - ii. Resources for continuing education and educational benefits for employees provided by the University can now be found on the Staff Senate website:  
<https://staffsenate.uark.edu/advancing/untitled.php>
  - b. Election – Colleen Whitman
    - i. Senators can check their re-election status on the Staff Senate website
  - c. EOQ/EOY – Travis Hefley
    - i. The Employee of the Third Quarter nominations are opening soon
      - 1. Check Newswire for more information
  - d. Scholarship – EmmaLe Davis
    - i. All in for Arkansas deadline is 03/11/2020 for ambassadors for social media
      - 1. April 1-22 online event, possible luncheon depending on ADH guidelines and guidelines related to the COVID-19 pandemic
- VII. Old Business – Update on Division of Agri Staff Senate Eligibility in FY20-21 – Trish Watkins
  - a. Division of Agriculture will no longer be considered part of the University of Arkansas, Fayetteville campus
    - i. Staff Senate will no longer host seats nor elect senators for the Division of Agriculture
- VIII. Chair’s Report – Trish Watkins
  - a. There will be a subcommittee meeting on 03/13/2020 to discuss the staff appreciation picnic amidst the COVID-19 outbreak
  - b. Walmart will be holding a meeting to discuss the shareholder’s meeting on 04/10/2020
- IX. Around the Senate – Stephen Ritterbush
  - a. Motion to make all Staff Senate meetings during the COVID-19 pandemic run online through a virtual meeting on the Teams platform in order to combat the spread of the virus and to model best practices for minimizing risk
    - 1. A discussion on possible pros and cons of setting up Teams meetings for Staff Senate
    - 2. Committee Chairs will decide if their committee will meet in person or online
    - 3. Stephen Ritterbush is providing training on Teams for anyone that needs it
      - i. Please respond to the post in Teams regarding training
    - 4. An amendment to the motion, proposed by Elon Turner, was seconded and passed, which requires the Senate to conduct a vote to rescind the online meeting requirement

- b. The motion for monthly Staff Senate meetings online was seconded, and a vote for this motion was performed
    - 1. The motion was passed: Staff Senate meetings during the COVID-19 pandemic have been moved online using Teams
  
- X. A motion was made, seconded, and passed to adjourn at 10:27 AM

## Senators in Attendance

Raymond Anders

Ben Pollock

Denise Bignar

Erin Butler

Collin Reed Caley

Roy Cordell

EmmaLe Davis

Katie Doughty

Danielle Dunn

Matthew Fey

Rachel Gray

Cecilia Grossberger-Medina

Derrick Hartberger

Daniela Kidd

Madelyn Jones

Matthew Meyers

Cedar Middleton

Devyn Moore

Autumn Parker

Theresa Parrish

Michael Rau

Stephen Ritterbush

Elon Turner

Jeremy McAtee

Quincy Ward

Trish Watkins

Kelly Westeen

Colleen Whitman

Jessica Kivett

Cindy Ryan

Debbie McCloud

Katherine Roland

## Senators not in Attendance

Michela Cupello

Trisha DuCote

Clayton Hamilton

Travis Hefley

Joe Loy

Cindy Morley

Allen Porter