Publication Policies and Suggestions for Authors

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PUBLICATION POLICIES AND SUGGESTIONS FOR AUTHORS

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Preparation of Manuscript

The author should submit two copies of the manuscript, tables, and figures. Manuscripts must be double spaced (preferably typed with a carbon ribboned typewriter) on 8½ x 11 inch bond paper with at least one inch margins on all sides. Do not staple pages together. Do not hyphenate words on the right-hand margin; do not submit word processed copy printed with justified right-hand margins. Do not submit copy in italics; underline words to be set in italics. If co-authored, designate which author is to receive correspondence and at what address.

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A general note is usually one to five typewritten pages and rarely utilizes subheadings. A note should have the title (capitalized) at the top of the first page and of the paper following. Abstracts are not used for general notes. The authors name and address should appear at the end of the manuscript.

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