Publication Policies and Suggestions for Authors

Academy Editors

Follow this and additional works at: https://scholarworks.uark.edu/jaas

Recommended Citation
Available at: https://scholarworks.uark.edu/jaas/vol40/iss1/39

This article is available for use under the Creative Commons license: Attribution-NoDerivatives 4.0 International (CC BY-ND 4.0). Users are able to read, download, copy, print, distribute, search, link to the full texts of these articles, or use them for any other lawful purpose, without asking prior permission from the publisher or the author. This Arkansas Academy Annual Meeting report is brought to you for free and open access by ScholarWorks@UARK. It has been accepted for inclusion in Journal of the Arkansas Academy of Science by an authorized editor of ScholarWorks@UARK. For more information, please contact scholar@uark.edu, uarepos@uark.edu.
The PROCEEDINGS OF THE ARKANSAS ACADEMY OF SCIENCE are published annually. It is the policy of the Academy that only papers presented at the annual meeting and eligible for publication are selected for publication. Manuscripts accepted for publication will be printed in the following order: abstracts, articles, and reviews. Abstracts should be 200 words or less and should be typed double spaced and submitted directly to the Editor. Manuscripts should be submitted as original proofs and not as typescripts. Manuscripts should be sent to the Editor, Department of Biology, University of Arkansas, Little Rock, Little Rock, AR 72204.

The author must submit two copies of the manuscript, tables, and figures. Manuscripts must be double spaced (preferably typed with a carbon ribbon typewriter) on 8½ x 11 inch bond paper with at least one inch margins on all sides. Do not staple pages together. Do not hyphenate words on the right-hand margin; do not submit word-processed copy printed with justified right-hand margins. Do not submit copy in italics; underline words to be set in italics. If co-authors designate which author is to receive correspondence and at what address. An abstract summarizing in concrete terms the methods, findings, and implications discussed in the body of the paper must accompany a feature article. The abstract should be completely self-explanatory. A feature article comprises approximately six or more typewritten pages. A PROCEEDINGS printed page is equal to approximately three and one-half typewritten pages and the author is assessed a PAGE CHARGE (see Procedure section). A separate title page, including the title in capital letters, the author's name and address should be included with the manuscript. Feature articles are often divided into the following sections: abstract, introduction, materials and methods, results, discussion, acknowledgments, and literature cited. These sections should be centered and capitalized. Subheadings should begin at the left-hand margin, but more than one subheading should be avoided.

A general note is usually one to five typewritten pages and rarely utilizes subheadings. A note should have the title (capitalized) at the top of the first page with the body of the paper following. Abstracts are not used for general notes. The authors name and address should appear at the end of the manuscript. Abbreviations: Use of abbreviations and symbols can be ascertained by inspection of recent issues of the PROCEEDINGS. Suggestions for uniformity include the use of numerals before units of measurements (5 millimeters), but nine animals (10 or numbers above, such as 13 animals). Abbreviations must be defined the first time they are used. The metric system of measurements and weights must be employed.

The literature cited section should include six or more references; entries should take the following form:


HUDSON, J. W. and J. A. RUMMELL. 1966...


If fewer than six references are cited they should be indexed in text and take these forms: (Jones, The adrenal cortex, p. 210, 1957); (Davis, J. Anim. Eco., 2:232-238, 1933).

**Tables and Illustrations:** Tables and figures (line drawings, graphs, or black and white photographs) should not repeat data contained in the text. The author must provide numbers and short legends for illustrations and tables and place reference to each of them in the text. Legends for figures should be typed on a separate piece of paper at the end of the manuscript. Do not run tables in the text. Illustrations must be of sufficient size and clarity to permit reduction to standard page size; ordinarily they should be no larger than twice the size of intended reduction and whenever possible no larger than a manuscript page for ease of handling. Photographs must be printed on glossy paper; sharp focus and high contrast are essential for good reproduction. Figures and labeling must be of professional quality. Notations identifying author, figure number, and top of print must be made on the back of each illustration. All illustrations must be submitted in duplicate. Tables should be typed with a carbon-ribboned typewriter and in the exact format that the author wishes them to appear in the text. Tables will be printed using the offset process and thus must be of professional quality when submitted. No preferred placement of figures and tables in the margins of the manuscript.

**Review Procedure**

Evaluation of a paper submitted to the PROCEEDINGS begins with a critical reading by the Editor. The paper is then submitted to referees for checking of scientific content, originality, and clarity of presentation. Attention to the preceding paragraphs will greatly speed up this process. Judgments as to the acceptability of the paper and suggestions for strengthening it are sent to the author. If the paper is tentatively accepted the author will rework it, where necessary, and return two copies of the revised manuscript together with the original to the Editor. Usually a time limit for this revision will be requested. If the time limit is not met, the paper may be considered to be withdrawn by the author and rejected for publication. All final decisions concerning the acceptability or rejection of a manuscript are made by the Editor.

When a copy of the proof, original manuscript, and reprint order blanks reach the author, they should be carefully read for errors and omissions. The author should mark corrections on the proof and return both the proof and manuscript to the Editor within 48 hours or the proof will be judged correct. Printing charges accruing from excessive additions to or changes in the proofs must be assumed by the author. Reprint orders are placed with the printer, not the Editor. Page charges are $2.50/printed page or portion thereof. These charges and excessive printing charges will be billed to the author by the Academy of Science.

**ABSTRACT COVERAGE**

Each issue of the PROCEEDINGS is sent to several abstracting and review services. The following is a partial list of this coverage:

- Abstracts in Anthropology
- Abstracts of North American Geology
- Biological Abstracts
- Chemical Abstracts
- Mathematical Reviews
- Recent Literature of the Journal of Mammalogy
- Science Citation Index
- Sport Fishery Abstracts
- Wildlife Review
- Zoological Record

Review Journal of the Commonwealth Agricultural Bureau

**BUSINESS AND SUBSCRIPTION INFORMATION**

Remittances and orders for subscriptions and for single copies and changes of address should be sent to Dr. Walter Godwin, Secretary, Arkansas Academy of Science, Dept. of Natural Sciences, University of Arkansas at Monticello, Monticello, AR 71655.

Subscription rates for 1988 are $15.00 per copy (plus postage for foreign subscribers) with members receiving one free copy with their undergraduate membership of $5.00, regular membership of $15.00, sustaining membership of $20.00, sponsoring membership of $30.00 or life membership of $200.00. Institutional members and industrial members also receive one free copy. Copies of most back issues are available. The Secretary should be contacted for prices.