Publication Policies and Suggestions for Authors

Academy Editors

Follow this and additional works at: http://scholarworks.uark.edu/jaas

Recommended Citation
Available at: http://scholarworks.uark.edu/jaas/vol33/iss1/43

This article is available for use under the Creative Commons license: Attribution-NoDerivatives 4.0 International (CC BY-ND 4.0). Users are able to read, download, copy, print, distribute, search, link to the full texts of these articles, or use them for any other lawful purpose, without asking prior permission from the publisher or the author.
This Arkansas Academy Annual Meeting report is brought to you for free and open access by ScholarWorks@UARK. It has been accepted for inclusion in Journal of the Arkansas Academy of Science by an authorized editor of ScholarWorks@UARK. For more information, please contact scholar@uark.edu, ccmiddle@uark.edu.
The PROCEEDINGS OF THE ARKANSAS ACADEMY OF SCIENCE appear annually. At least one of the authors of a paper submitted for publication in the PROCEEDINGS must be a member of the Arkansas Academy of Science.

Each paper should contain results of original research, embody sound principles of scientific investigation, and present data in a concise yet clear manner. The COUNCIL OF BIOLOGY EDITORS STYLE MANUAL, published by the American Institute of Biological Sciences, is in accord with these principles. The author is responsible for the accuracy of data and the conclusions drawn from them.

Abbreviations:


If fewer than six references are cited they should be inserted in text and take these forms: (Jones, The adrenal cortex, p. 210, 1957); (Davis, J. Anim. Ecol., 2:232-236, 1933).

Tables and illustrations: Tables and figures (line drawings, graphs, or black and white photographs) should not repeat data contained in the text. The author must provide numbers and short legends for illustrations and tables and place references to each of them in the text. Legends for figures should be typed on a separate piece of paper at the end of the manuscript. Do not run tables in the text. Illustrations must be of sufficient size and clarity to permit reduction to standard page size; ordinarily they should be no larger than twice the size of intended reduction and no larger than the manuscript page for ease of handling. Photographs must be printed on glossy paper; sharp focus and high contrast are essential for good reproduction. Figures and labeling must be of professional quality. Notations identifying author, figure number, and top of print must be made on the back of each illustration. All illustrations must be submitted in duplicate. Tables should be typied with a carbon-ribboned typewriter and in the exact format that the author wishes them to appear in the text. Tables will be printed using the offset process and must be of professional quality when submitted. Note preferred placement of figures and tables in the margins of the manuscript.

Preparation of Manuscript

A feature article comprises approximately five or more typewritten pages. A PROCEEDINGS printed page is equal to approximately three and one-half typewritten pages and the author is assessed a page charge for those papers exceeding two printed pages. A separate title page including the title in capital letters, the authors names and addresses should be included with the manuscript. Feature articles are often divided into the following sections: abstract, introduction, materials and methods, results, discussion, acknowledgment, and literature cited. These sections should be centered and capitalized. Subheadings should begin at the left-hand margin, but more than one subheading should be avoided.

A general note is usually one to three typewritten pages and generally utilizes subheadings. A note should have the title (capitalized) at the top of the first page with the body of the paper following. Abstracts are not used for general notes. The authors name and address should appear at the end of the manuscript. For other information concerning general note format consult Vol. 31 of the PROCEEDINGS.

Abstracts: Use of abbreviations and symbols can be ascertained by inspection of recent issues of the PROCEEDINGS. Suggestions for uniformity include the use of monograms before units of measurement (5 millimeters), but nine animals (10) or numbers above, such as 13 animals. Abbreviations must be defined the first time they are used. The metric system of measurements and weights must be employed.

The literature cited section should include six or more references; entries should take the following form:


If fewer than six references are cited they should be inserted in text and take these forms: (Jones, The adrenal cortex, p. 210, 1957); (Davis, J. Anim. Ecol., 2:232-236, 1933).

Tables and illustrations: Tables and figures (line drawings, graphs, or black and white photographs) should not repeat data contained in the text. The author must provide numbers and short legends for illustrations and tables and place references to each of them in the text. Legends for figures should be typed on a separate piece of paper at the end of the manuscript. Do not run tables in the text. Illustrations must be of sufficient size and clarity to permit reduction to standard page size; ordinarily they should be no larger than twice the size of intended reduction and no larger than the manuscript page for ease of handling. Photographs must be printed on glossy paper; sharp focus and high contrast are essential for good reproduction. Figures and labeling must be of professional quality. Notations identifying author, figure number, and top of print must be made on the back of each illustration. All illustrations must be submitted in duplicate. Tables should be typied with a carbon-ribboned typewriter and in the exact format that the author wishes them to appear in the text. Tables will be printed using the offset process and must be of professional quality when submitted. Note preferred placement of figures and tables in the margins of the manuscript.

Procedure

It is the policy of the Arkansas Academy of Science that only papers presented at the annual meeting are eligible for publication and that the manuscript is due at the time of presentation. In accordance with this policy, manuscripts submitted for publication should be given to the section chairman as the paper is being presented. Correspondence after this time should be directed to Gary A. Heid, Editor, Dept. of Biology, University of Arkansas at Little Rock, Little Rock, Arkansas 72204.

Evaluation of a paper submitted to the PROCEEDINGS begins with a critical reading by the Editor. The paper is then submitted to referees for checking of scientific content, originality, and clarity of presentation. Attention to the preceding paragraphs will greatly speed up this process. Judgments as to the acceptability of the paper and suggestions for strengthening it are sent to the author. If the paper is tentatively accepted the author will be notified, where necessary, and return two copies of the revised manuscript together with the original to the Editor. Usually a time limit for this revision will be requested. If the time limit is not met, the paper may be considered to be withdrawn by the author and rejected for publication. All final decisions concerning the acceptance or rejection of a manuscript are made by the Editor.

When a copy of the proof, original manuscript, and reprint order blanks reach the author, they should be carefully read for errors and omissions. The author should mark corrections on the proof and return both the proof and manuscript to the Editor within 48 hours or the proof will be judged incorrect. Printing charges accruing from excessive additions or changes in the proofs must be assumed by the author. Reprint orders are placed with the printer, not the editor. Page charges, when applicable, and excessive printing charges will be billed to the author by the Academy of Science.

ABSTRACT COVERAGE

Each issue of the Proceedings is sent to several abstracting and review services. The following is a partial list of this coverage:

Abstracts in Anthropology
Abstracts of North American Geology
Biological Abstracts
Chemical Abstracts
Mathematical Reviews
Recent Literature of the Journal of Mammalogy
Science Citation Index
Sport Fishery Abstracts
Wildlife Review
Zoological Record
Review Journal of the Commonwealth Agricultural Bureaux

Buisness and Subscription Information

Remittances and orders for subscriptions and for single copies and changes of address should be sent to Dr. D. M. Chittenden II, Secretary, Arkansas Academy of Science, Box 837, State University, Arkansas 72467.

Subscriptions for 1980 are $10.00 per copy (plus postage for foreign subscribers) with members receiving one free copy with their full membership of $8.00 or their sustaining membership of $10.00. Institutional memberships and industrial rates also receive one free copy. Copies of back issues are available. The Secretary should be contacted for prices and for special complete back issue discounts available to libraries.