Instructions for Contributors

Academy Editors
INSTRUCTIONS FOR CONTRIBUTORS TO THE PROCEEDINGS

All members who present papers at regular meetings of the Academy are eligible to submit their papers for publication in the Proceedings. At the time of the meeting such papers should be turned in to the Section Chairman, who shall be responsible for placing the manuscript in the hands of the Editorial Board. The Editorial Board will be glad to consider all manuscripts submitted, but reserves the right to edit, shorten, or reject any papers which, for any reason, are judged by the Board either not appropriate or not within the scope of the activity of the Academy. When any question arises with the Board itself, papers will be referred to specialists in the proper field.

Manuscripts should be clearly typewritten, double-spaced throughout, with a margin of at least one inch on each side. Manuscripts should normally be limited to twelve (Proceedings) pages. Any pages in excess of this number will be charged to the author at $7.00 per page.

Title should be followed by author's name and location, including firm, school, or other connection, and city.

Explanatory footnotes should be set into the manuscript following the passage to which they refer, but separated from the text by a line above and below the note, or they may be placed at the bottom of the page.

Abbreviations should follow leading journals in the particular field covered by the paper.

Literature cited should be listed at the end in alphabetical order by authors and/or numbered consecutively. Reference in the text then will be by authors or by these numbers placed in parentheses at the point of reference in the text.

Acknowledgments may be put in as a footnote to the title.

Tables and/or charts should be on separate sheets and their position in the text clearly indicated. Suitable explanation should accompany each table or chart even when further explained in the text.

A summary, wherever appropriate, should follow the text. Illustrations may be used, but line drawings in black India ink are more easily reproduced than photographs and should be used wherever possible. Line drawings should be of appropriate proportions as to fit within the space allowed for the text of this journal. Any typing on line drawings should be clear-cut and black with no strikeovers. Photographs require special handling and will be charged to the author at cost. If several drawings or figures are used, they should be grouped
as conveniently as possible and numbered consecutively.

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